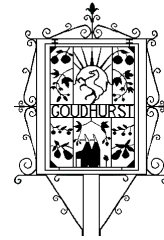


# Goudhurst Parish Council



## Finance Committee 16th September 2025

MEETING  
16 September 2025 18:45 BST

PUBLISHED  
11 September 2025

# Goudhurst Parish Council



To: Cllrs Antony Harris, Craig Broom, Geoff Mason, Peter Rolington (Chairman), Caroline Richards, Phil Kirkby.

I summon you to a Meeting of the Finance Committee on Tuesday 16<sup>th</sup> September 6.45 pm, in Goudhurst Council Parish Office, Unit 3 Fountain House, Goudhurst High Street, where business detailed on this agenda will be discussed.

**Members of the Public and the Press are welcome to attend this meeting.** At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

Please inform the Clerk if you intend to film or record the Meeting.

Katrina Hoyle  
Clerk to Goudhurst Parish Council  
11<sup>th</sup> September 2025

Parish Council Office – 3 Fountain House, High Street, Goudhurst, KENT. TN17 1AL  
01580 212552 | [clerk@goudhurst-pc.gov.uk](mailto:clerk@goudhurst-pc.gov.uk) | <https://goudhurst-pc.gov.uk> | 07534384712

A quorum for Finance Committee is 3 Members.

# Agenda

Location  
Fountain House, High Street Goudhurst, Kent

Date  
16 Sep 2025

Time  
18:45 BST

	Item	Time	Page
1	Apologies	18:45	-
2	Declarations of Interest	18:46	-
3	To resolve to approve the minutes of the Finance Committee Meeting held on 17/06/2025	18:47	4
4	To review the charges levied for use of Chequer Field and Pavilion	18:48	-
5	To consider and make a decision on Grant Applications received.	18:53	-
6	To review the Project Budget for 2025-26 and initial planned budgets for 2026-27	18:58	-
7	To consider and recommend to Council proposals from the Clerk's Salary review.	19:58	-
8	Date of the next meeting 18/11/2025 at Council Offices	20:38	-

# Goudhurst Parish Council

## FINANCE COMMITTEE

Draft minutes of a meeting held on 17<sup>th</sup> June at 7.00pm  
at 3 Fountain House.

### PARTICIPANTS

Councillors Present: Cllrs Craig Broom, Peter Rolington (chair) Phil Kirkby, Geoff Mason, Caroline Richards, Antony Harris

Officers Present: P. Horn – Deputy Clerk

### APOLOGIES

177/25 There were none

### DISCLOSURE OF INTEREST

178/25 There were none.

### MINUTES OF THE LAST MEETING

179/25 It was **resolved** that the minutes of the Finance Committee meeting held on 20th May 2025, and previously distributed to members, be accepted as a correct record.

### TERMS OF REFERENCE FOR FINANCE COMMITTEE

180/25 The revised Terms of Reference as submitted by Cllr Rolington were accepted with the addition of one point; that the Committee will monitor performance against budget. They will be taken to the next meeting of Full Council for acceptance.

### REVIEW OF THE PROJECT BUDGET AND PLANNED BUDGETS FOR 2025-26

- 181/25 It was noted that £30,000 of the £55,000 project budget has been spent. £16,000 will be offset by section 106 money, 50% of which will be received within this year's budget. It was noted that a further funding will be received from section 106 for the Larkins Rise playground project, the planning and costing of which will commence shortly.
- 182/25 It was noted that costing for the Fencing around the play area and CCTV upgrade are being obtained and these will be the next projects, alongside Lurkins Rise to be given priority within the project budget.

- 183/25 It was noted that projects for Burials and CCTV will be costed and submitted for inclusion in the 2026-27 budget.

#### GRANT APPLICATIONS

- 184/25 The grant application by GK church for the church room decking was rejected. It was felt that that the slippery issue could have been better resolved by a covering or regular maintenance with a solution and that there was no plan to ensure the new surface would not also become slippery over time.

#### ANY OTHER BUSINESS

- 185/25 The committee asked for a full impact statement on the Salary budget following qualification by all staff as Cilca. The RFO is to provide this for the next meeting and inclusion in the 2026/27 staffing budget.
- 186/25 The CCTV wiring at the village hall needs some attention and it was agreed that this should be addressed whilst the scaffolding is in place. Amenities are to be advised to proceed and inform the RFO of costs.

#### NEXT MEETING

- 187/25 It was **agreed** for the next meeting to on Tuesday 16<sup>th</sup> September at 6.45pm at 6.45 at the Council offices.

Minutes taken by:

Panetta Horn

Deputy Clerk