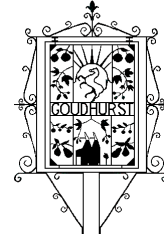


Goudhurst Parish Council

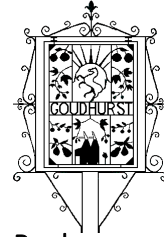


Burial Authority Meeting

MEETING
19 November 2024 13:00 GMT

PUBLISHED
13 November 2024

Goudhurst Parish Council



To: Cllrs Ed Read Cutting, Phil Kirkby, Geoff Mason and Mrs Caroline Richards, Paul Wareham
Cllr Antony Harris (ex-officio). Rev. Rachel Robertson (advisor).

I summon you to a Meeting of the Burial Authority on Tuesday 19th November 2024, 1pm at the Goudhurst Parish Council Office, 3 Fountain House, The Highstreet, Goudhurst where business detailed on this agenda will be discussed.

Members of the Public and the Press are welcome to attend this meeting. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

Please inform the Clerk, if you intend to film or record the Meeting.

Katrina Hoyle
Clerk to Goudhurst Parish Council
13th November 2024

Parish Council Office – 3 Fountain House, High Street, Goudhurst, KENT. TN17 1AL
01580 212552 | clerk@goudhurst-pc.gov.uk | <https://goudhurst-pc.gov.uk> | 07494 117313

A quorum for the Burial Authority is 3 Members.

Agenda

Location	Date	Time
The Parish Office, Unit 3 Fountain House, Goudhurst High Street, Goudhurst	19 Nov 2024	13:00 GMT

Item	Page
Prior to the meeting, 12pm Burial Authority will meet at the Burial Ground for an inspection	-
1 Apologies for absence	-
2 Declarations of Interest	-
3 To resolve to approve the minutes of the Burial Authority Meeting held on 17th September 2024 and Chair to sign as a correct record.	4
4 To receive questions and statements from the public and press.	-
5 To consider any memorial applications requiring a Committee decision.	-
6 To receive an update regarding the use of informal language on memorials	-
7 To receive update on the memorial testing and agree any action required	-
8 To receive an update regarding the Grass Management Plan and make a decision on any action required	-
9 To receive an update on the plan for removing saplings or unwanted vegetation from within the graves in the Victorian Cemetery	-
10 To receive an update and make any decisions on the possible expansion of the burial ground, including the exploration of a memorial garden	-
11 To review and agree the proposed Burial Budget for 2025/26 to be approved in Finance Committee, and adopted by Full Council.	-
12 Items for information	-
13 Next meeting Tuesday 18th March 2025, time to be confirmed	-

Goudhurst Parish Council



BURIAL AUTHORITY

Minutes of a Meeting held on 17th September 6pm at The Church Rooms
Members of the Committee met at 5.15pm at the Burial Ground for a walk round.

PARTICIPANTS

Councillors Present: Cllrs Antony Harris, Phil Kirkby, Geoff Mason, Ed Read - Cutting and Caroline Richards (Chairman)

Officers Present: Kat Hoyle Clerk

APOLOGIES

375/24 Were received from Paul Wareham due to work commitments

DISCLOSURES OF INTEREST

376/24 There were none.

QUESTIONS FROM THE PUBLIC AND PRESS

377/24 There were two questions raised, one addressed in the agenda, and one regarding details of the Grass Management Plan.

MINUTES OF THE LAST MEETING

378/24 It was **resolved** to approve the minutes of the Burial Authority meetings held on 18th June, copies of which had been made available to members prior to the meeting via Board Intelligence.

MEMORIAL APPLICATIONS

379/24 There were none

NON-FORMAL COMMUNICATION ON MEMORIALS

380/24 It was **agreed** to explore the options and seek guidance regarding non-formal language on memorials. Action: Clerk

BURIAL AREA

381/24 An update was received regarding the remaining vacant plots in the Burial Ground, and it was agreed to investigate expanding the site at the bottom, towards Maypole Lane. Action: Cllr Caroline Richards to approach the adjacent landowner regarding obtaining the other side of the land.

382/24 It was **resolved** to proceed with clearing the Victorian Cemetery, with regards to overgrown trees and shrubs, particularly out of graves.

383/24 It was **agreed** to review the length of grass and mowed pathways in Victorian Cemetery as part of the Grass Management Plan revisions, which will be brought to Committee in November.

384/24 It was **agreed** for no plastic, no netting and no artificial materials to be allowed within the Burial Grounds, as per the agreed regulations. Action: Clerk to update parishioner.

385/24 It was **resolved** to reserve two spaces in March for the ICCM Course for Clerk and Cllr Caroline Richards

GRASS MANAGEMENT PLAN

386/24 It was **agreed** Cllr Geoff Mason would create a summary wrap up/plan to present in November

MEMORIAL TESTING

387/24 It was **agreed** for Cllr Caroline Richards and Cllr Geoff Mason to conduct an informal walk round and highlight any headstones which need addressing using the ICCM testing methods.

ITEMS FOR INFORMATION

388/24 It is **resolved** for the three posts damaged on the gate to be replaced, including the decorative tops.

DATE OF THE NEXT MEETING

Next meeting is 19th November at 1pm in the Parish Council Office, Unit 2 Fountain House, The Highstreet

Kat Hoyle
17th September 2024
Clerk