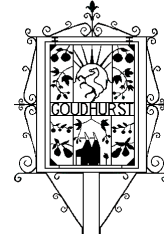


Goudhurst Parish Council

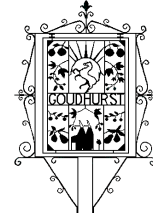


Youth and Housing Committee

MEETING
22 October 2024 19:30 BST

PUBLISHED
16 October 2024

Goudhurst Parish Council



To: Cllrs Craig Broom, Phil Kirkby, David Knight and Alison Webster.
Cllr Antony Harris (ex-officio) and Mr Steve Hope (advisor)

I summon you to a Meeting of the Youth & Housing Committee on Tuesday 22nd October 2024 at 7.30pm, in the Church Rooms, Back Lane, where business detailed on this agenda will be discussed.

Goudhurst Parish Council recognise that there are continuing risks associated with COVID-19 and are supportive of individuals wearing masks in meetings and maintaining a social distance. We will continue to provide hand sanitiser at the entrance to the Village Hall. In order to keep everyone safe, please do not attend a meeting if you have COVID-19 symptoms or have tested positive for COVID-19 in the past 5 days. We will continue to review the risks and will comply with any future controls recommended or mandated by HM Government.

Members of the Public and the Press are welcome to attend this meeting. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

Please inform the Clerk if you intend to film or record the Meeting.

Kat Hoyle
Clerk to Goudhurst Parish Council
26th September 2024

Parish Council Office - The Hop Bine, Ranters Lane, Goudhurst, TN17 1HN
01580 212552 | clerk@goudhurst-pc.gov.uk | <https://goudhurst-pc.gov.uk>

A quorum for Youth & Housing Committee is 3 Members.

Agenda

Location
Church Rooms, Back Lane, Goudhurst

Date
22 Oct 2024

Time
19:30 BST

	Item	Page
1	Apologies for Absence	-
2	Declarations of interest	-
3	To approve as a correct record the minutes of a meeting of the Youth & Housing Committee held on 23rd July 2024	4
	Members are reminded that only issues relating to material accuracy can be discussed.	-
4	To receive questions from members of the press and public.	-
	This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch 12 10 (2) (b)).	-
5	To consider the quote received for painting the Chequer Field Pavilion and decide on further action	6
6	To consider the quote from Tates and make a decision on the replacement of two posts for the play area fencing.	7
7	To receive an update regarding Lurkins Rise Field and decide any further action.	12
8	To review and decide further action on the Pre - School request regarding expanding their garden area	-
9	To review and make a decision on the fencing of PROW through the Pre-School	-
10	To discuss the clearing of the old shelter on the Village Green and decide further action.	-
11	To assign a project leader, working with the Clerk, to bring the Village Green Shelter proposal to fruition	-
12	To resolve a time scale for the Village Shelter and improvements to Lurkins Rise and discuss budget proposals for 24/25	-
13	Items for Information	-
	To note that the implementation of a "find and fix" strategy following the annual safety visit at the play area has been introduced.	-
	To note that the Clerk and Councillor met with the Land Agent to discuss the plan for the village shelter.	-
	To note that the deep clean of the Pavilion took place on 2nd October 2024.	-
14	Next Youth & Housing Committee meeting, Tuesday 25th February 2025 at 7.30pm in the Church Rooms.	-

Goudhurst Parish Council



STAFFING COMMITTEE

Minutes of a Meeting held on 29th July 2024 at 14.00 in the
Function Room at Goudhurst Club

Councillors Present: Cllrs Geoff Mason (Chairman), Edward Hodgskin and Alison Webster

APOLOGIES

289/24 There were none

TO ELECT A CHAIRMAN

290 /24 It was resolved to elect Geoff Mason as Chairman

MINUTES OF THE LAST MEETING

278/24 It was **resolved** that the minutes of the Youth & Housing Committee meeting held on 23rd April 2024 and previously distributed to members via Board Intelligence, be accepted as a correct record.

QUESTIONS FROM THE PUBLIC AND PRESS

279/24 There were none

THE CHEQUER FIELD PAVILLION

280/24 It was **resolved** to obtain quotes for two painting options. Option A: the whole internal building, and Option B, just the Referee Room. It **resolved** to organise a deep clean of the building before September. It was **resolved** to set a combined budget allowance of £2000 to allow work to be completed before the next meeting.

QUESTIONS FROM THE PUBLIC AND PRESS

281/24 There were none

VILLAGE SHELTER

282/24 It was **resolved** to proceed with the Village Shelter, as a result of the positive response from the village survey. It was **agreed**, the Clerks would create a project plan to present to the Committee working with the Chairman. It was **agreed** to include the outdoor gym proposal within the plan.

SURVEY RESULTS

283 /24 It was agreed to investigate a trim trail on Lurkins Rise, as a result of the request for one via the survey. **Action:** Acting Clerk to add to the agenda for September and obtain quotes.

MARY DAYS

284/24 It was **agreed** an assessment of the garages and area be carried, with areas of responsibilities divided up to either GPC or the Housing Association. **Action:** Clerks.

PLAY AREA

285/24 It was **resolved** to replace the broken post.

286/24 It was **resolved** to start a "find and fix" method during the monthly inspections

ITEMS FOR INFORMATION

287/24 It was **noted** about Chequer field uses and the need to update the contracts.

DATE OF NEXT MEETING

288/24 Next Youth & Housing Committee Meeting, Tuesday 22nd October 2024

Meeting ended -20.21

K.Hoyle

Acting Clerk

23rd July 2024

DRAFT

Mel Boxall

Painter and Decorator

07710077683

melboxall@gmail.com

Estimate for Works

Rebecca Barden
Sports Pavilion
Goudhurst
TN171DZ

22nd August 2024

In consideration of the redecoration to the Sports Pavilion you asked me to price up. This price is based on the requirements you gave to me on my visit. VAT will be added to final invoice.

The detail of the work is as follows;

Refs Room

Ceiling & Walls - Clean down, prepare and treat areas with Zinseer prior to two coats of Masonry Emulsion.

Labour & Material £600.00

Hall, Shower Rooms x 2, WC

Ceiling & Walls - Clean down, prepare and treat areas with Zinseer prior to two coats of Masonry Emulsion.

Labour & Material £1800.00

Floor

Prepare and apply floor paint.

Labour £900.00

Material Bedec Acrylic Floor Paint Grey £420

It is our best guess at the total price to complete the work as detailed, based on our initial inspection. I cannot account for any unforeseen issues or damage that may become apparent as we carry out the work, but if additional work, labour or materials are required, I will inform you and discuss these prior to proceeding. I retain the right to adjust my estimated price if material prices rise before the commencement of works.

All areas are to be clear for working.

Unfortunately no rubbish will be cleared from site as I do not hold a carriers license.

E&OE

You can contact me by phone or email should you have any questions or wish to schedule a time for me to start the work.

Yours faithfully,

Mel Boxall.

C/O Ms R Barden,
 Goudhurst Parish Council
 The Plain
 Goudhurst
 TN17 1AE

For all enquiries, please quote reference no. SC/48744

25th September 2024

QUOTATION

For the attention of Rebecca

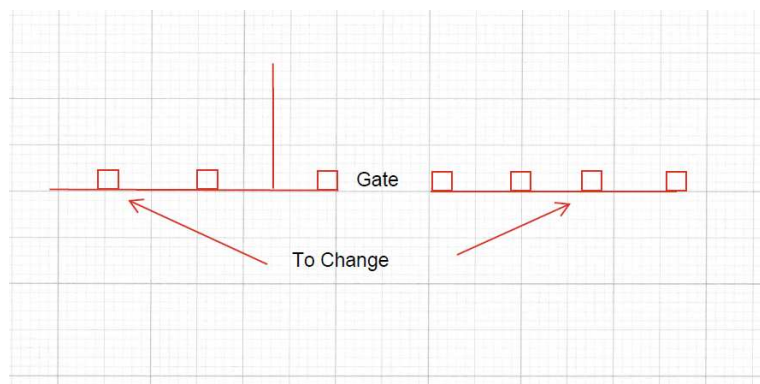
Re: Post Replacements at Goudhurst Village Play Area, Goudhurst, TN17 1AE

Further to my recent visit, we have pleasure in sending you this quotation to carry out the following work:

Item A – Replacement Posts

Supply and install 2 No. 100 x 100mm four way pointed top and morticed posts. The posts will be made from tanalised softwood.

The posts will be morticed to re house the existing fencing to either side and if required galvanised arris rail repair brackets will be fitted.



For the sum of £ 349.03 ex vat (£418.83 inc vat).

SUPPLIERS AND INSTALLERS OF ALL FENCING & GATES

Chase Wood Works, Frant Road, Tunbridge Wells, Kent, TN3 9HG

Contractors To: Major Construction Companies, Public Utilities, Schools, Hospitals, Local Authorities, County Councils, Government Bodies, Public Works, Contractors
 TATE AND TONBRIDGE FENCING LTD - REGISTERED OFFICE: YELLOWCOAT SAWMILL, HASTINGS ROAD, FLIMWELL, TN5 7PR
 REGISTERED NO. 9377847 ENGLAND VAT NO. 202 6941 31



We trust the above is satisfactory and look forward to hearing from you.

Validity

Please note due to the uncertain material market, reluctantly our validity period has been shortened to 14 days from the quotation date. This supersedes the validity under term 2 in the terms and conditions sheet.

Payment Terms/Deposit

If the total value of your order is £2000.00 or above ex vat, we will require a deposit of 50% of the total value plus VAT @ 20% when ordering. The balance of payment will be due at completion – 7 days after the invoice date.

On receipt of payment of the deposit invoice, your order will be sent for scheduling and ordering by the Operations Co-ordinator, who will be in contact once processed.

(No deposit is required for orders valued under £2000.00 ex VAT, and the complete order will be due for payment at completion – 7 days after the invoice date).

Payments can be made by bank transfer, cheque, or with a credit or debit card.

VAT Recharge Scheme

In respect of the VAT recharge Scheme introduced on the 1st of March 2021 we will make the assumption you are the end user unless you advise you are not.

Acceptance

If you wish to accept this quotation SC/48744 and associated terms and conditions, please complete and sign the enclosed order acceptance form.

This can be scanned and emailed to installadmin@tt-fencing.com or posted to Tate Fencing Installation Department at the address on the first page of this letter.

Our product range can be viewed on our associated company web site:

<https://tateandtonbridgefencing.com/>

Manufacturing of Goods

Materials will generally be placed on order within 24 hours of receipt of order or deposit payment if applicable. Many items are produced or machined specifically for your order and therefore subsequent changes may incur a cost to you in addition to our quotation.

Delivery of Goods

Materials may be delivered to your property by kerbside Hiab delivery in advance of our installation team arriving to site. You may need to provide access for the driver to site if access to your property is restricted. If delivery of goods ahead of our installation is not possible, please notify us of this on our acceptance form.

About Tanalised Timber

Please note the colouring can appear much darker in appearance when first installed due to the treatment process. Please note that we cannot guarantee to colour match the timber on either, new or existing fencing.

Timber is a natural product and colour variations are to be expected within each species and between the different species used in the construction of your proposed work.

The timber supplied is of a suitable grade to be used in most types of fencing and garden structures.

Some elements are fresh sawn softwood or, where necessary, kiln or air dried to reduce the moisture content to below 28% as a requirement prior to treatment.

The treatment is a water-based pressure preservative treatment 'Tanalith E 8000'.

It is not unusual for cracks to form naturally when recently treated timber is exposed to variable weather elements. This is an acceptable part of the drying process and cracks and splits within the material is not covered under any form of our warranty.

This is not a defect, but an accepted characteristic of the product, which must be taken into account when making your purchase decisions.

Please view the below link for further details and pictures of what to expect

<https://tateandtonbridgefencing.com/characteristics-of-timber/>

It is during hot and dry conditions that the movement in timber, a natural product, should be expected to be more evident caused through moisture loss.

Wet conditions allow for the timber to swell back to some degree, thus closing smaller cracks. Although larger cracks will be permanent, they very rarely affect either the structural strength or the longevity of the product.

It is an acceptable process for a gate or pair of gates to drop and twist to some degree and you may need to adjust your gate(s) from time to time as the weather impacts the swelling and

shrinking of the timbers. This is an acceptable process that can occur within timber gates, except where excessive twisting occurs, as defined as a gate that cannot be operated. The warranty does not extend to cover gate fittings, accessories or locks.

We are also introducing incising across some of our range of products.

The incising process is a series of approximately 8mm deep x 10mm wide slits cut into the surface of the timber, allowing much better penetration for the treatment and to create a complete envelope seal on all faces of the timber.

Please view this in more detail by following this link - [Incised timber](https://tate-fencing.co.uk/product-category/timber/incised-timber/) or visit <https://tate-fencing.co.uk/product-category/timber/incised-timber/>

Whilst we introduce this, you will notice some of our products will be incised for ground contact. Should you have any questions on what items will be incised and what items will not please contact us prior to placement of order.

Warranty

We provide a 10-year guarantee on our Tanalith pressure treated timber products. Any Tanalised item supplied by Tate and Tonbridge Fencing and damaged by rot and insect attack within 10 years of purchase will be replaced free of charge. Our installation process/labour is covered for two years against faulty workmanship.

The only cost covered by this guarantee is the supply cost of replacement defective timber. Consequential labour expenses incurred as a result of replacing of the timber(s) are excluded – Timber which has been placed in abnormal conditions is excluded.

The warranty is not transferable to another party and can only be claimed on by the person(s) named on the invoice at the installation address. The warranty will terminate when the product is resold in component form or the property is sold on.

The General Data Protection Regulation becomes law on 25th May 2018 with its main purpose to protect individual's personal data and strengthen the rights and privacy of individuals across the EU.

To reassure you and make things easier and more transparent for you, we have updated our privacy notice which explains in more detail what we do with your personal information and your rights relating to the information we hold about you. Our privacy notice will be effective from 25 May 2018, and you can find it listed on our website.

Please see our general terms and conditions on the reverse of the first page of the quote letter.

Yours sincerely,
For and on Behalf of
Tate and Tonbridge Fencing Limited

A handwritten signature in black ink, appearing to read 'Steve Cowling', with a long horizontal flourish extending to the right.

Steve Cowling
Installation Manager
E-mail: steve.cowling@tt-fencing.com

Hi Kat,

Enclosed a few resources I hope you / your Councillors will find useful:

- video on how to engage the public in play consultation as well as an example survey we ran with Theale Parish Council: <https://uk.surveymonkey.com/r/X3KFY78> Here is the end result: <https://www.proludic.co.uk/theales-combined-musa-and-play-area-show-off-proludics-design-skills/>
- we support Councils by going into schools to engage pupils (we did this at High Halden, for example) and can even put videos together that can be played during assemblies (example: <https://www.youtube.com/watch?v=O5LLgyD-vxw>)
- additional survey example: <https://www.surveymonkey.com/r/L65BRMY>
- MUSA document - different ways of vatering to the needs of teens

Best regards,

Tim Bird

Area Manager (South East)

Mob: 07976 744249 Email: tbird@proludic.co.uk

Proludic Ltd The Play Hub Bradmore Business Park Loughborough Road Bunny Nottinghamshire NG11 6QA