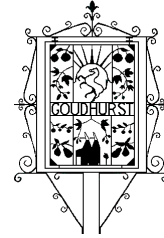


Goudhurst Parish Council

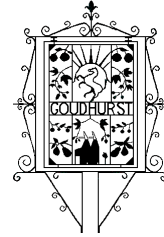


Staffing Committee 29.07.24

MEETING
29 July 2024 14:00 BST

PUBLISHED
24 July 2024

Goudhurst Parish Council



To: Cllrs Geoff Mason, Edward Hodgskin and Alison Webster

I summon you to a Meeting of the Staffing Committee on Monday 29th July at 2pm, in Goudhurst Village Club Function Room where business detailed on this agenda will be discussed.

Goudhurst Parish Council recognise that there are continuing risks associated with COVID-19 and are supportive of individuals wearing masks in meetings and maintaining a social distance. We will continue to provide hand sanitiser at the entrance to the Village Hall. In order to keep everyone safe, please do not attend a meeting if you have COVID-19 symptoms or have tested positive for COVID-19 in the past 5 days. We will continue to review the risks and will comply with any future controls recommended or mandated by HM Government.

Members of the Public and the Press are welcome to attend this meeting. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. In accordance with Public Bodies (Admission to Meetings) Act 1960, s2 members of the public and press will be excluded for consideration of items 8 to 10 owing to the sensitivity of the business to be transacted.

Please inform the Clerk if you intend to film or record the Meeting.

Kat

Katrina Hoyle
Acting Clerk to Goudhurst Parish Council
23rd July 2024

Parish Council Office - The Hop Bine, Ranters Lane, Goudhurst, TN17 1HN
01580 212552 | clerk@goudhurst-pc.gov.uk | <https://.goudhurst-pc.gov.uk> |

A quorum for Staffing Committee is 3 members

Agenda

Location
Goudhurst Club

Date
29 Jul 2024

Time
14:00 BST

	Item	Page
1	Apologies	-
2	To elect a Chair of the Staffing Committee	-
3	Declarations of Interest	-
4	To review and agree how the Staffing Committee will operate	-
5	To receive an update on the creation of a staff handbook and make a decision on any further action required	-
6	To receive an update on an HR Advisor and make a decision on action required	-
7	To resolve to close the meeting to members of the public and press. In accordance with Public Bodies (Admission to Meetings) Act 1960, s2 members of the public and press will be excluded for consideration of items 8 to 10 owing to the sensitivity of the business to be transacted	-
8	To agree a process for staff appraisals.	-
9	To review the Report for Staffing Requirement and decide on a recommendation for Council	-
10	To review a training program for Councillors and make a decision on further action required	-
11	To resolve to open the meeting to members of the public and press	-
12	To agree the date of the next meeting.	-
13	Items for Information	-