

Goudhurst Parish Council

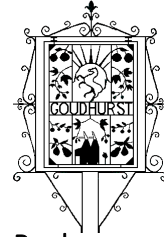


Burial Authority 18.06.24

MEETING
18 June 2024 18:00 BST

PUBLISHED
12 June 2024

Goudhurst Parish Council



To: Cllrs Ed Read Cutting, Phil Kirkby, Geoff Mason and Mrs Caroline Richards, Paul Wareham

Cllr Antony Harris (ex-officio). Rev. Rachel Robertson (advisor).

I summon you to a Meeting of the Burial Authority on Tuesday 18th June 2024, 6.00 pm at the Church Rooms, Back Lane where business detailed on this agenda will be discussed.

Goudhurst Parish Council recognise that there are continuing risks associated with COVID-19 and are supportive of individuals wearing masks in meetings and maintaining a social distance. We will continue to provide hand sanitiser at the entrance to the Village Hall. In order to keep everyone safe, please do not attend a meeting if you have COVID-19 symptoms or have tested positive for COVID-19 in the past 5 days. We will continue to review the risks and will comply with any future controls recommended or mandated by HM Government.

Members of the Public and the Press are welcome to attend this meeting. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

Please inform the Clerk, if you intend to film or record the Meeting.

Katrina Hoyle
Acting Clerk to Goudhurst Parish Council
12^h June 2024

Parish Council Office - The Hop Bine, Ranters Lane, Goudhurst, TN17 1HN
01580 212552 | clerk@goudhurst-pc.gov.uk | <https://goudhurst-pc.gov.uk> | 07494 117313

A quorum for the Burial Authority is 3 Members.

Agenda

Location	Date	Time
The Church Rooms, Back Lane	18 Jun 2024	18:00 BST

Item	Page
1 Apologies for absence	-
2 Declarations of Interest	-
3 To elect a Chairman of the Burial Authority	-
4 To resolve to approve the minutes of the Burial Authority Meetings held on 19th March 2024 Chair to sign as a correct record.	4
5 To receive questions and statements from the public and press.	-
6 To consider any memorial applications requiring a Committee decision.	-
7 To receive an update on the weed control for the ashes plots	-
8 To resolve for a temporary hold on non Goudhurst Residents to be buried in the Goudhurst Burial Ground.	-
9 To resolve to undertake a review of the remaining vacant plots in the Burial Ground.	-
10 To resolve to add 12 months minimum time passed from date of Interment to date of Memorial Installation to the Burial Regulations.	-
11 To resolve for all interment enquiries to be received only via Funeral Directors.	-
12 To receive update and make a decision on the memorial testing company	-
13 To resolve for the expenditure of £280 for the RFO, Acting Clerk and Assistant Clerk to undertake Rialtas Training	-
14 Items for information	-
15 Next meeting Tuesday 17th September 2024, in the Church Rooms	-

Goudhurst Parish Council



BURIAL AUTHORITY

Minutes of a Meeting held on 19 March 2024 at 1.00pm in The Hop Bine

PARTICIPANTS

Councillors Present: Cllrs Antony Harris, Geoff Mason and Caroline Richards.

Officers Present: Mrs Claire Reed, Clerk.

APOLOGIES

713/23 Were received from Edward Hodgskin (working) and Phil Kirkby (working).

DISCLOSURES OF INTEREST

714/23 There were none.

QUESTIONS FROM THE PUBLIC AND PRESS

715/23 There were none.

MINUTES OF THE LAST MEETING

716/23 It was **resolved** to approve the minutes of the Burial Authority meetings held on 21 and 28 November 2023, copies of which had been made available to members prior to the meeting via Board Intelligence.

MEMORIAL APPLICATIONS

717/23 It was **resolved** to approve the application for a memorial to the late Frank William and Ingeborg Jennette Bass as presented at the meeting.

WEED CONTROL

718/23 It was **resolved** to approve the expenditure of £360.00 for weed control on the ashes plots, the base of St Mary's Church and footpaths running through St Mary's Churchyard. It was **noted** that the weed killer will be a more natural, no- glyphosate, product.

719/23 The Clerk was asked to obtain a quote from the Council's contractor for weed control (also natural, no- glyphosate) at Christ Church, Kilndown as in previous years. **Action: Clerk**

MEMORIAL BENCHES

720/23 It was **noted** that a supplier of suitable plaques needed to be found so the cost for memorials on the new benches could be established. **Action: Clerk**

BURIAL FEES 2024-25

721/23 It was **resolved** to increase burial fees by 5% for 2024-25 in line with the increase in precept. The new fees, valid from 01 April 2024, can be found in appendix 1. **Action: Clerk**

MEETING DATES

722/23 It was **resolved** to hold the Burial Authority meetings in June and September at 6pm in the Church Rooms preceded by a review of the cemeteries and for the November and March meetings to be held at 1pm in the Parish Office.

ITEMS FOR INFORMATION

723/23 It was **noted** that the Clerk had finally received confirmation of permission to fell the self-seeded Cyprus tree growing out of a grave in the Victorian Cemetery.

724/23 It was **noted** that work to clear the area at the south end of the Burial Ground had been completed. It was proposed that the gravediggers be asked to deposit any detritus to the west side to prevent obstruction of the PROW to the Lower Glebe field to the east and that a new bin be placed at the bottom of the driveway to prevent rubbish being left in the area as was previously done.

725/23 Works to the hedges in the Burial Grounds are well under way with the remaining works due to take place in April once the ground is firmer and subject to there not being any birds present.

DATE OF THE NEXT MEETING

Next Burial Authority Meeting, Tuesday 18 June 2024, 6.00pm in the Church Rooms, preceded by a walk around the Burial Ground at 5.45pm for those available.

The meeting closed at 2.07pm

Claire Reed
Clerk

Goudhurst Burial Fees

These charges apply from 01 April 2024 and are valid to 31 March 2025

Goudhurst Parish Council is the statutory Burial Authority for the civil Parish of Goudhurst and has adopted these Regulations in accordance with the powers given to it by the Local Authorities Cemeteries Order 1977.

At the discretion of the Goudhurst Burial Authority, a 50% discount will be applied to these fees if the deceased was a parishioner at the time of their death. Evidence of residency is required.

On application, for those who are local residents of the civil Parish of Goudhurst, no fee is payable in respect of a burial within 16 years of birth.

GRAVES

	Full fee
Grant of Exclusive Right of Burial in an earthen grave For a period of 35 years	£1,575.00

Interment Fee The fee does not include digging	£485.00
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Approval for Memorial Headstones and Inscriptions Please see the Goudhurst Burial Authority Regulations	£305.00
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Approval for an additional inscription	£305.00
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CREMATED REMAINS

Grant of Exclusive Right of Burial in the ashes section For a period of 35 years	£1,250.00
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Interment Fee (Maximum of 2 interments per plot) The fee does not include digging	£485.00
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Approval for Memorial Tablets and Inscriptions Please see the Goudhurst Burial Authority Regulations	£305.00
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Approval for an additional inscription	£305.00
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BURIAL GRANTS – CHANGE OF OWNERSHIP

Registration of Change of Ownership of Graves and Ashes Plots	£55.00
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MEMORIAL BENCHES

Approval for the introduction of a memorial bench	£55.00
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Payment by BACS to Goudhurst Parish Council: Sort: 60-83-01 Account 20410308

Mrs Claire Reed

Clerk to Goudhurst Parish Council

01580 212552

clerk@goudhurst-pc.gov.uk