

Goudhurst Parish Council



MINUTES OF A MEETING OF GOUDHURST PARISH COUNCIL

on Tuesday 09th April 7.15pm in the Church Rooms

Before the meeting was convened members of the public were invited to speak.

PARTICIPANTS

Councillors present: Cllrs Antony Harris (Chairman), David Knight, Julia Kiggell, Phil Kirkby, Geoff Mason, Edward Hodgskin, Ed Read-Cutting, Paul Wareham and Alison Webster. **Officers**

present: Kat Hoyle, Deputy Clerk and Panetta Horn, RFO.

Others present: Three members of the public

QUESTIONS FROM THE PUBLIC

006/24 Residents of Pillory Corner addressed the Council over their concerns regarding visitors to Cellar Head Brewery. The Deputy Clerk was asked to investigate what conditions are attached to the alcohol license and Cllrs Paul Wareham and David Knight **agreed** to liaise with the residents.

APOLOGIES

007/24 Apologies were received from Cllr Craig Broom (working).

DISCLOSURES OF INTEREST

008/24 There were none.

MINUTES OF THE LAST MEETING

009/24 It was **resolved** that the minutes of the Parish Council Meeting held on 12th March 2024, copies of which had been previously distributed to Members via Board Intelligence, were signed by the Chairman as a correct record.

REPORTS FROM COUNTY & BOROUGH COUNCILLORS

010/24 **County Councillor Sean Holden was not present**

Borough Councillor Knight updated:

- The Community Safety Partnership Strategic Assessment 2023-24 Report was presented to The Overview and Scrutiny Committee. Highlights included, despite the 3% increase in overall crime, Tunbridge Wells is the second safest place to live, after Sevenoaks. The two largest areas of increase are shoplifting (27% increase) and Anti-Social Behaviour (33% increase)
- The public Consultation on the Draft Royal Tunbridge Wells Town Centre Plan- Vision 2040 runs until midnight on Monday 15 April 2024.
- At the last Finance and Governance Cabinet Advisory Board meeting on 3rd April, the recommendation from The Audit and Governance Committee to change call in deadlines was approved. In future when an outline application is converted into a full application, the timeline is reset.

011/24 It was **noted** that questions from the recent resident survey were perceived by some as being too Goudhurst central focused.

ACCOUNTS

- 011/24 Council **noted** the summary of receipts and payments in March 2024.
- 012/24 Council **resolved** to approve the payments for April 2024 as presented at the meeting and detailed in Appendix 1.
- 013/24 It was **resolved** that Cllrs Geoff Mason and Phil Kirkby would approve the electronic payments on UTB. **Action: RFO**

CORE VALUES

- 014/24 Council received an update on proposals for new core values for the Council. It was **resolved** to adopt the following.
- **Transparency:** *Committing to openness and transparency in all council activities.*
 - **Service:** *Dedication to serving the needs of the community and prioritising the well-being of residents in all council endeavours, being mindful of public money.*
 - **Collaboration:** *Working collaboratively internally and externally to address community issues and achieve common goals.*
 - **Integrity:** *Acting with honesty, integrity, and ethical behaviour in all council operations and interactions.*
 - **Respect:** *Treating all individuals and each other with respect, dignity, and empathy, ensuring that all voices are heard and valued.*

RESIDENT SURVEY

- 015/24 It was **agreed** to defer discussion on the Resident Survey results until the next meeting when Cllr Craig Broom is present.

PARISH OFFICE

- 016/24 The RFO updated the Council on progress of the purchase. It was **agreed** to approach builders to get quotes, starting mid-May based on the agreed outline of works.

RESOLUTIONS

- 017/24 Council **resolved** to adopt the Terms of Reference for the new Staffing Committee with one amendment for key decisions to go to Full Council. **Action: Cllr Geoff Mason to update.**
- 018/24 It is **resolved** for the Employment Committee to be formed with Cllr Geoff Mason, Cllr Craig Broom, Cllr Julia Kiggell and Cllr Edward Hodgskin
- 019/24 It was **resolved** to postpone recruitment of a new Clerk for three months, to allow a work assessment to be completed.
- 020/24 It was **resolved** to approve expenditure of up to £750 a week for 12 weeks to employ locum office support.
- 021/24 It was **resolved** for the CPR Training to be pursued. **Action:** Cllr Alison Webster to check with the Club and availability to host.

BURIAL AUTHORITY

- 022/24 It was **resolved** to adopt the minutes of 19 March 2024 and **noted** the following decisions made.
- Approval of expenditure for weed control on the ashes plots, the base of St Mary's Church and footpaths running through St Mary's Churchyard
 - To increase burial fees by 5% for 2024-25 in line with the increase in precept

- To hold the Burial Authority meetings in June and September at 6pm in the Church Rooms preceded by a review of the cemeteries and for the November and March meetings to be held at 1pm in the Parish Office

FINANCE COMMITTEE

023/24 It was **resolved** to adopt the minutes of the Finance Committee meeting held on 19 March 2024 and **noted** the following decisions:

- Approval of new schedule of charges for 2024-25
- Approval of grant to Paddock Wood Community Advice Centre

PLANNING COMMITTEE

024/24 Members noted Committee recommendations and TWBC decisions in March 2024, please see appendix 2.

CHAIRMAN'S REPORT

025/24 Cllr Antony Harris Briefed council on:

- 14th May 2024 - The Annual Meeting of the Parish Council.
- Goudhurst in Bloom
- 20th May 2024 – The Annual Parish Meeting being held at the Social Club

CORRESPONDENCE

026/24 Invitation to Communities Prepared Building Resilient Communities training workshop

027/24 As part of our ongoing commitment to Health and Wellbeing, we are keen to gather case studies on the five project areas: cost-of-living, dementia, loneliness, weight loss, and being active. We welcome submissions from your council which we will share with councils. **Please send your case studies to kalc@kentalc.gov.uk.**

ITEMS FOR INFORMATION

028/24 There were none.

NEXT PARISH COUNCIL MEETING

029/24 Parish Council Meeting on Tuesday 14th May 2024 at 7.00pm for **7.15pm** in the Church Rooms.

The meeting closed at 20.54

KHoyle
DClerk.

Appendix 1 to Minutes of a Council Meeting held on 09 April 2024

Accounts Payable April 2024

| Invoice Number | Supplier | Description | Gross | Net | VAT Code | VAT | Authorisation Ref |
|-----------------------|---------------------|--|--------------|------------|-----------------|------------|--------------------------|
| 2515 | F&C | Cleaning of Balcombes Toilets- Feb | 799.20 | 666.00 | s | 133.20 | Contract |
| | Ann Millward | March Burial Digitisation 10 hours @ £15 | 150.00 | 150.00 | z | 0.00 | Contract |
| 141184 | Pear Technology | Annual Mapping Service | 180.00 | 150.00 | S | 30.00 | Contract |
| | Terry Standen | Grave digging for Reiss burial (Payment made direct to PC) | 50.00 | 50.00 | Z | 0.00 | Reimbursement |
| | Tony Jackman | Emergency clearance of pond drainage - Kilndown | 100.00 | 100.00 | Z | 0.00 | Amenities Committee |
| | Richard Greenaway | Ground Clearance around Mary days Garages | 60.00 | 60.00 | Z | 0.00 | Clerks Discretion |
| 20525 | Community Heartbeat | Defib and Cabinet | 1,896.00 | 1,555.00 | s | 311.00 | March Council Meeting |
| SIN057611 | OLP | New Playground Cradle Seat | 135.40 | 112.83 | s | 22.57 | Amenities Committee |
| | GVH | Hall Hire for April Hop pickers Meeting | 15.00 | 15.00 | z | 0.00 | Council |
| | Claire Reed | Clerks Expenses March | 59.40 | 59.40 | Z | 0.00 | |

Appendix 2 to Minutes of a Council Meeting held on 09 April 2024

Recommendations and Decisions March 2024

| Application | Address | Proposal | GPC | TWBC |
|-------------------------|--|---|---|---------|
| 24/00048 | Bedgebury Cross Stables Bedgebury Road Goudhurst Cranbrook Kent TN17 2RD | Conversion and extension of existing stable building into a single dwelling house, with associated garden land, parking, landscaping and biodiversity enhancements | Approve with the following conditional, sand school removed and return to pasture before building work commence. | Approve |
| 24/00094 & 24/00095/LBC | Riseden Cottage, Ranters Lane, Goudhurst, Cranbrook, Kent, TN17 1HJ | Replacement extension and conservatory with 2 storey extension to rear/side, replacement porch, alterations to dormer with associated landscaping | Refuse, due to size and scale and design appearance and materials considered. It is noted the proposed elevations are not complimentary to the existing listed building | Approve |
| 24/00458 | Brandfold Farm North Road Goudhurst Cranbrook Kent TN17 1JJ | Variation of Condition 2 of Planning Permission 20/03588/FULL - Alterations to fenestration on all elevations at ground & first floor levels, changes to rooflights on north & south elevations | Refuse, it is noted the refusal will refer to points 8,9,10, 13 and 19 of the original approval notice. Cllr Craig Broom to write and submit | |
| 24/00100 | Chequer Tree Farm House, Mile Lane, Goudhurst, Cranbrook, Kent, TN17 2NU | Addition of electronic gate with side-wings | Approve | |
| 24/00508 | 17 Beresford Close Kilndown | Air source heat pump | Approve | |

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|--------------------|---|--|--|--|
| | Cranbrook Kent TN17 2SB | | | |
| 24/00546 | The Studio Chicks Cottage Chicks Lane Kilndown Cranbrook | Change of use for short terms lets or holiday accommodation (retrospective) | Approve | |
| 24/00549/SUB | Triggs Farm Cranbrook Road Goudhurst Cranbrook Kent | Submission of Details in relation to Condition 13 - (Sustainable Surface Water Drainage Scheme - SUDS) of 21/02855/FULL | Approve | |
| 24/00591/SUB | Chicks Farm Chicks Lane Kilndown Cranbrook Kent | Submission of Details in Relation to Condition 7 - (External lighting) of 23/01533/FULL | Approve | |
| 24/00629/LDC EX | Bobs Acres Summerhill Goudhurst Cranbrook Kent | Lawful Development Certificate (Existing) - Use of building and curtilage as dwelling house Class C3 | Approval subject to officer agreement. The documentation appears to suggest that the building has been in use as required by law and qualifies. We do not have any information other than that in the application to understand if this valid. Additional information may be available to officers. | |
| 24/00597/SUB | Nursery Farm Oast London Road Flimwell Wadhurst Kent | Submission of Details in relation to Condition 3 - (External Materials) of 20/02631/FULL | Approve | |
| 24/00680 | Higlers Rogers Rough Road | Front porch, rear extension, replacement & repositioned side porch, alteration of front | Approve | |

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|----------|--|---|---------|--|
| | Kilndown Cranbrook Kent | elevation doors to window & creation of side window, chimney removal & replacement flue, and solar panels | | |
| 24/00764 | Christ Church Church Road Kilndown Cranbrook Kent TN17 2RZ | Single-storey extension & installation of cesspool | Approve | |