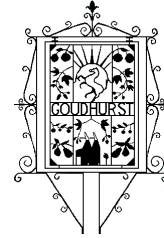


Goudhurst Parish Council

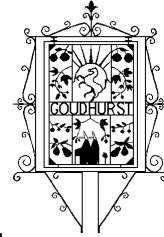


Burial Authority 19.09.23

MEETING
19 September 2023 18:00

PUBLISHED
14 September 2023

Goudhurst Parish Council



To: Cllrs Edward Hodgskin, Phil Kirkby, Geoff Mason and Mrs Caroline Richards.
Cllr Antony Harris (ex-officio). Rev. Rachel Robertson (advisor).

I summon you to a Meeting of the Burial Authority on Tuesday 19 September 2023, 6.00 pm at St Mary's Church, Goudhurst, where business detailed on this agenda will be discussed.

Goudhurst Parish Council recognise that there are continuing risks associated with COVID-19 and are supportive of individuals wearing masks in meetings and maintaining a social distance. We will continue to provide hand sanitiser at the entrance to the Village Hall. In order to keep everyone safe, please do not attend a meeting if you have COVID-19 symptoms or have tested positive for COVID-19 in the past 5 days. We will continue to review the risks and will comply with any future controls recommended or mandated by HM Government.

Members of the Public and the Press are welcome to attend this meeting. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

Please inform the Clerk if you intend to film or record the Meeting.

Claire Reed
Clerk to Goudhurst Parish Council
12 September 2023

Parish Council Office - The Hop Bine, Ranters Lane, Goudhurst, TN17 1HN
01580 212552 | clerk@goudhurst-pc.gov.uk | <https://goudhurst-pc.gov.uk> | 07494 117313

A quorum for the Burial Authority is 3 Members.

Agenda

<i>Location</i>	<i>Date</i>	<i>Owner</i>
St Mary's Church	19/09/23	

1. Members to elect a Committee Chair
2. Apologies for absence
3. Declarations of Interest
4. To resolve to approve the minutes of the last meeting held on 04 July 2023.
5. To receive questions and statements from the public and press.
6. To consider any memorial applications requiring a Committee decision.
7. To consider and make a decision on the number of plaques to be added to the new memorial bench in the Burial Ground and the fee to be charged.
8. To consider and make a decision on action to be taken regarding an unauthorised burial of ashes in the Burial Ground.
9. To consider maintenance of the hedges in the Burial Ground and to decide on action needed.
10. To receive an update on Churchyard Wilding Projects in conjunction with Caring for God's Acre and to decide on any action needed.
 - 10.1. To consider the weed growth in the Victorian Cemetery and Burial Ground and to decide on any action needed.
 - 10.2. To consider the need for an Autumn clear up day at St Mary's and to decide on any action needed.
11. Items for information
 - 11.1. Memorial Testing Training - 10 November 2023
 - 11.2. Removal of the cypress growing out of a grave in the Victorian Cemetery.

Agenda

<i>Location</i>	<i>Date</i>	<i>Owner</i>
St Mary's Church	19/09/23	

12. Next meeting 21 November 2023, 6pm at St Mary's Church

Goudhurst Parish Council



BURIAL AUTHORITY

Minutes of a Meeting held on 04 July at 7.00pm in Goudhurst Village Hall

Prior to the start of the meeting, members carried out a visual inspection of the Burial Ground and cemeteries.

174/23 It was **noted** that growth the bank on the south side of St Mary's, which is being left uncut, is encroaching on the disabled parking spaces. The Clerk was asked to request the contractor cut a metre strip around the area to resolve the problem.

175/23 It was **noted** that, despite changes to the regulations, there are still a lot of plastic flowers and cellophane wrap in the Burial Ground. The Clerk was asked to place a notice on the gate to the Burial Ground to advise visitors of the changes to the regulations. **Action: Clerk.**

The meeting was convened.

PARTICIPANTS

Councillors Present: Cllrs Antony Harris, Edward Hodgskin, Phil Kirkby, Geoff Mason and Caroline Richards.

Officers Present: Mrs Claire Reed, Clerk.

ELECTION OF A CHAIRMAN

176/23 It was **resolved** unanimously to elect Cllr Caroline Richards as chairman of the committee.

APOLOGIES

177/23 There were none.

DISCLOSURES OF INTEREST

178/23 There were none.

MINUTES OF THE LAST MEETING

179/23 It was **resolved** that the minutes of the Burial Authority meeting held on 21 March 2023, and previously distributed to members via Board Intelligence, be accepted as a correct record.

QUESTIONS FROM THE PUBLIC AND PRESS

180/23 There were none.

MEMORIAL APPLICATIONS

181/23 The committee considered the application for a memorial as presented at the meeting. It was **noted** that the Burial Authority regulations do not permit memorials for those not interred in Goudhurst. Therefore, the memorial application was refused. However, the Burial Authority **resolved** to accept an amended version of the wording as proposed at the meeting. **Action: Clerk to contact the family/ memorial mason with proposed changes.**

182/23 It was **resolved** to delegate authority to the Clerk to approve memorial applications in consultation with the Chair. It was **agreed** that only applications within the regulations would be approved by the Clerk, all other applications will be considered by the Burial Authority.

MEMORIAL BENCHES

183/23 The application to introduce a new memorial bench in the Burial Ground was considered. It was **resolved** that council will purchase and install a new memorial bench, to replace the dilapidated bench in the south west corner, and that families will be able to purchase memorial plaques to be added to the bench. **Action: Clerk**

MAINTENANCE OF THE BURIAL GROUND

184/23 It was **agreed** that the Clerk should seek quotes to heavily cut back the hedges on both the east and west boundaries of the burial Ground which are encroaching on grave spaces/ memorials. It was further **agreed** that additional quotes should be sought to cut the growth on the top and back of the hedge on the west boundary. **Action: Clerk**

185/23 It was **noted** that a new working party had been established to weed the Burial Ground and Victorian Cemetery. Volunteers will meet fortnightly on a Wednesday at 2pm, starting on 19 July. The project is being called 'Weedy Wednesday'. Participants will be encouraged to bring a flask of drink and to make a social event of it. **Action: Clerk to advertise in the e-newsletter/ social media and to make a sign for the Burial Ground noticeboard.**

186/23 It was **noted** that members of the Green Spaces Working Group had attended a zoom meeting with the charity Caring for God's Acre to discuss ideas for eco-friendlier management of the Victorian Cemetery. Cllrs Geoff Mason and Caroline Richards will meet to discuss/ draft a management plan for consideration by council. **Action: Cllrs Geoff Mason and Caroline Richards.**

ITEMS FOR INFORMATION

187/23 It was noted that the Clerk had not yet received confirmation

DATE OF THE NEXT MEETING

Next Burial Authority Meeting, Tuesday 19 September 2023, 6.00 pm in Goudhurst Village Hall.

The meeting closed at 7.13pm

Claire Reed
Clerk