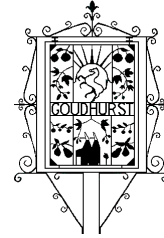


Goudhurst Parish Council

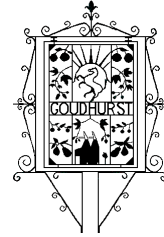


Amenities Committee 22.08.23

MEETING
22 August 2023 19:30

PUBLISHED
11 August 2023

Goudhurst Parish Council



To: Cllrs Antony Harris (Chairman), David Knight, Phil Kirkby, Geoff Mason, Ed Read-Cutting, Caroline Richards and Mrs Alison Webster.

I summon you to a Meeting of the Amenities Committee on Tuesday 22 August 2023 at 7.30 pm, in Goudhurst Village Hall, where business detailed on this agenda will be discussed.

Goudhurst Parish Council recognise that there are continuing risks associated with COVID-19 and are supportive of individuals wearing masks in meetings and maintaining a social distance. We will continue to provide hand sanitiser at the entrance to the Village Hall. In order to keep everyone safe, please do not attend a meeting if you have COVID-19 symptoms or have tested positive for COVID-19 in the past 5 days. We will continue to review the risks and will comply with any future controls recommended or mandated by HM Government.

Members of the Public and the Press are welcome to attend this meeting. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

Please inform the Clerk if you intend to film or record the Meeting.

Claire Reed
Clerk to Goudhurst Parish Council
8 August 2023

Parish Council Office - The Hop Bine, Ranters Lane, Goudhurst, TN17 1HN
01580 212552 | clerk@goudhurst-pc.gov.uk | <https://goudhurst-pc.gov.uk> | 07494 117313

A quorum for Amenities Committee is 3 Members.

Agenda

<i>Location</i>	<i>Date</i>	<i>Owner</i>
Goudhurst Village Hall	22/08/23	

1. Apologies for Absence
2. Declarations of Interest
3. To resolve to approve the minutes of the meeting held on 23 May 2023.
4. Questions from the press and public.
5. To consider and make a decision on the proposal to replace the footpath map (PROW) at Balcombes Hill.
6. To decide on when the litter bin audit will be carried out and who will action it.
7. To consider the request from a member of the public to update the Millennium Walk leaflet and to decide on any action needed.
8. To consider and make a decision on whether to proceed with the creation of a pétanque pitch on the Village Green.
9. To consider correspondence received regarding the street light on The Plain and to decide on any action needed.
10. To consider the quotation for repainting the AED phone kiosk in Kilndown and to make a decision on action needed.
11. Items for information.
12. Date of next Amenities Committee Meeting, Tuesday 28 November 2023, 7.30pm (location to be confirmed).

Goudhurst Parish Council



AMENITIES COMMITTEE

Minutes of a Meeting held on 23 May 2023 at 7.30pm in Goudhurst Village Hall

PARTICIPANTS

Councillors Present: Cllrs David Knight, Antony Harris, Geoff Mason and Alison Webster.

Officers Present: Rebecca Barden, Assistant Clerk.

ELECTION OF A CHAIRMAN

117/23 It was **resolved** unanimously to elect Cllr David Knight as chairman of the committee.

APOLOGIES

118/23 Apologies were accepted from Cllr Phil Kirkby (working) it was noted that Ed Read-Cutting was absent.

DISCLOSURES OF INTEREST

119/23 There were none.

MINUTES OF THE LAST MEETING

120/23 It was **resolved** that the minutes of the Amenities Committee meeting held on 21 March 2023, and previously distributed to members via Board Intelligence, be accepted as a correct record.

QUESTIONS FROM THE PUBLIC AND PRESS

121/23 There were none.

MATTERS FOR CONSIDERATION

122/23 *Committee Objectives*

The Committee **agreed** that the objective of the committee is to; *maintain and enhance the amenities the council provide to residents and visitors of the Parish.* Action: Clerk

123/23 *Committee Priorities*

The Committee confirmed priorities as detailed in Appendix 1. It was **agreed** that a 3-year plan, detailing timescales for the delivery of such, should be drafted and approved at the next committee meeting. **Action: Assistant Clerk to agenda.**

OUTSTANDING PROJECTS

124/23 *Cycle Stands*

It was **resolved** to proceed with the purchase of 2no. 6 bike cycle racks to be installed at Goudhurst Club and Balcombes Hill Car Park. **Action: Assistant Clerk to place order**

125/23 *Replacement bench for The Plain*

It was **resolved** to accept the quotation of £450.00 from John Fermor to repair the existing tree seat on The Plain. **Action: Clerk to inform the contractor.**

126/23 *Replacement footpath map for Balcombes Hill*

It was **agreed** to postpone a decision on the replacement board until the next meeting. **Action: Assistant Clerk to agenda.**

127/23 *Information board for The Plain*

It was **resolved** to establish a working party comprising Cllrs Geoff Mason, Caroline Richards and Alison Webster to draft and collate the information for the board. **Action: Cllrs Geoff Mason, Caroline Richards and Alison Webster**

128/23 *Trail Tale*

The Committee **agreed** to postpone a decision on TrailTale pending the installation of the new information board on The Plain and a decision on a new footpath map for Balcombes Hill.

ITEMS FOR INFORMATION

129/23 *History Board*

It was **noted** that a member of the public had contacted Cllr Antony Harris regarding the old History Board on The Plain. It was **agreed** that the future of the board should be considered for addition to the project list as a priority C. **Action: Assistant Clerk to agenda.**

130/23 *Litter bin at Lurkins Rise*

It was **noted** that a litter bin audit had not been completed for a few years. It was agreed that an audit should be considered for addition the project list as a priority B. **Action: Assistant Clerk to agenda.**

131/23 *Green Spaces Management.* It was **noted** that the Sussex Lund fund is open for applications on 01 June with the panel meeting to consider applications in December.

DATE OF THE NEXT MEETING

Next Amenities Committee Meeting on Tuesday 22 August 2023, 7.30 pm in Goudhurst Village Hall.

The meeting closed at 8.44pm

Claire Reed
Clerk

Claire Reed
Goudhurst Parish Council
Risebridge Farm
The Hop Bine
Ranthers Lane
Goudhurst
Kent
TN17 1HN

ESTIMATE

Ref No. MRW20949/1
Dated 16/03/2023
Contact Claire Reed
Tel
Fax

Further to your recent enquiry I have pleasure in submitting our estimate as follows:-

Re : Footpath Sign Display

Item	Qty	Pack	Description	Unit Price	Total
A	1	Unit(s)	Full Colour Inkjet Proof - A0 1188mm x 841mm *Whilst printers proofs are optional we cannot be held responsible for errors or omissions in printed panels should you choose not to take a proof	£42.50	£42.50
B	1	Unit(s)	n-viro graphic panel for face fixing, with radius corners Size: A0 - 1188mm x 841mm Material: 3mm Aluminium Graphics: Full colour print onto white base stock with DuoGuard anti-graffiti coating *Client to supply ready to print digital artwork	£381.00	£381.00
C	1	Unit(s)	Standard Delivery Charge	£39.00	£39.00
				Sub Total	£462.50
				VAT	£92.50
				TOTAL	£555.00

Proforma payment will be required.

Payment can be made by cheque, BACs or credit card, payable to Fitzpatrick Woolmer Design & Publishing Ltd

Cheques should be sent to the Head Office address below

Bank transfers - Sort code: 20-54-25 - Account no: 13568490

Credit card payments - contact our accounts department on 01634 711 771

Please note all estimates are valid for 30 days

All estimates are supplied subject to Fitzpatrick Woolmer's terms and conditions

I look forward to hearing from you in due course...

Yours sincerely,

Mark Woolmer

QUOTE

Kilndown & Goudhurst Parish Council

Painting the exterior of Defibrillator in Kilndown

To clear vegetation from back

To clear debris & soil from around base

To sand down & remove loose & flakey material & moss

To apply 1 u/coat of Dulux paint supplied

To apply 1 gloss coat of Dulux paint supplied

Labour only £665