

Goudhurst Parish Council



Council Meeting 11.07.23

MEETING
11 July 2023 19:00

PUBLISHED
5 July 2023

Agenda

Location

Date

Owner

11/07/23

7pm - prior to the start of the meeting. Questions and comments from members of the press and public.

This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch 12 10 (2)(b)).

1. To receive apologies for absence and to approve the reasons given.

2. Declarations of Interest

3. To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Tuesday 13 June 2023 and of the Extraordinary Meeting of the Council held on 27 June 2023, available to members prior to the meeting via Board Intelligence.

Members are reminded that only issues relating to material accuracy can be discussed.

4. To receive reports from County and Borough Councillors (limited to 10 minutes in total).

5. Chairman's Report

5.1. Feedback from the TWBC Councillor Convention 20 June 2023

5.2. Feedback from TW Area KALC Executive 27 June 2023

6. Clerk's Report

7. Accounts

7.1. To approve payments for July 2023.

Agenda

<i>Location</i>	<i>Date</i>	<i>Owner</i>
	11/07/23	

8. Resolutions

8.1. Council to resolve to nominate Cllr Edward Hodgskin as Council's second nominative Trustee to Goudhurst Village Hall.

8.2. Council to note the correspondence regarding the lighting of the village beacon for the 80th Anniversary of D-Day and to decide on action needed.

8.3. Council to resolve to approve the expenditure of £1,000 for legal costs.

9. Committee Reports

9.1. Council to adopt the minutes of the Highways Committee meeting held on 27 June 2023 and to note decisions made.

To elect Cllr Craig Broom as Chair

EV chargers will not be replaced.

North Road working group to be established.

9.2. Council to adopt the minutes of the Burial Authority meeting held on 04 July 2023 and to note decisions made.

To elect Cllr Caroline Richards as Chair

To delegate authority to the Clerk to approve memorial applications.

To install a new memorial bench in the Burial Ground where families can add memorial plaques.

9.3. Council to adopt the minutes of the Finance Committee meeting held on 04 July 2023 and to note decisions made.

To elect Cllr Craig Broom as Chair

To change accounting procedures to allow for automation of payment lists between the bank and accounting system.

To adopt a new accounts summary report to be presented at the monthly council meeting.

To add a new budget line for professional fees.

To approve grants for 2023-24.

9.4. Planning Committee

9.4.1. Members to note Committee recommendations and TWBC decisions in June 2023

Agenda

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10. To resolve to close the meeting to members of the public and press.

In accordance with Public Bodies (Admission to Meetings) Act 1960, s2 members of the public and press will be excluded for consideration of item 10 owing to the confidential nature of the business to be transacted.

10.1. Staffing update, council to decide on any action needed.

11. Items for information

11.1. Date of next Meeting: Parish Council Meeting, Tuesday 08 August 2023 at 7.00pm in Goudhurst Village Hall.

Goudhurst Parish Council



MINUTES OF A MEETING OF GOUDHURST PARISH COUNCIL
on Tuesday 13 June 2023 at 7.00pm in Goudhurst Village Hall

Before the meeting was convened, there was public participation but no requests to speak had been received.

The meeting was convened

PARTICIPANTS

Councillors present: Cllrs Craig Broom, Antony Harris, Ed Hodgskin, Suzie Kember, Phil Kirkby, David Knight (Borough Councillor), Geoff Mason, Paul Wareham and Alison Webster (Borough Councillor).

Officers present: Claire Reed, Clerk; Rebecca Barden, Assistant Clerk and Panetta Horn, RFO.

Others present: 1 member of the public.

APOLOGIES

123/23 Apologies were received from Cllr Ed Read-Cutting (family illness) and Caroline Richards (holiday).

DISCLOSURES OF INTEREST

124/23 There were none.

MINUTES OF THE LAST MEETING

125/23 It was **resolved** that the Minutes of the Annual Parish Council Meeting held on 16 May 2023, copies of which had been previously distributed to Members via Board Intelligence, be signed by the Chairman as a correct record.

REPORTS FROM COUNTY & BOROUGH COUNCILLORS

126/23 *Borough Cllr David Knight reported:*

TWBC Residents Survey. The survey opened on 12 June and residents will be receiving information through the post soon.

Bin collections. Collections are changing from 03 July 2023 for reasons of efficiency. New collection dates can be found at: Twbc.online/newcollectionday.

TWBC appointment. Cllr David Knight has been appointed as Rural Communities Champion to focus on the needs of the rural areas of the borough.

Boundary Commission. As previously reported, Goudhurst Parish will be merged with Brenchley & Matfield, Horsmonden and Lamberhurst in a new ward. However, the name of the new ward does not include Brenchley & Matfield. A new name for the ward, Rural Tunbridge Wells, has been proposed and has been agreed by group leaders at TWBC. William Benson will write to the Boundary Commission with the proposal but requests that parish councils confirm to him that they are happy with the proposed name change. **Action: Clerk/ Chairman to write to William Benson to confirm acceptance of the new name, 'Rural Tunbridge Wells'.**

Councillors Convention. The first part of the convention will take place on 20 June 2023 and is for (borough) councillors and Parish Chairman to discuss priorities for the next four years. The outcome of the sessions, along with feedback from the residents' survey, will feed into the second part of the convention later this year.

127/23 *Borough Cllr Alison Webster reported:*

Licencing and Full Council Training. Cllr Webster will be taking part in these in the coming weeks.

TWBC appointment. Cllr Alison Webster has been appointed to the Rural Communities and Economic development advisory board.

Parking at Dunorlan Park. TWBC are considering charging for car parking at the park.

Vehicle enforcement in Royal Tunbridge Wells. The total fines levied on owners whose vehicles were found to be in the area near the war memorial on Mount Pleasant Road in Royal Tunbridge Wells during the restricted period amounts to £290k.

Planning Application at Catholic church, Beresford Road. There is a boundary dispute over the land between the church and neighbouring properties. Boundary disputes are not a planning issue.

KMTV filming in Goudhurst. KMTV will be interviewing Cllr David Knight regarding the extended lorries permitted in new legislation and their impact on Goudhurst village.

A question was raised: Is the new call for sites just for the town centre only? The borough councillors agreed to confirm the details. *Post meeting note: the call for sites is for town centre sites only.*

QUESTIONS FROM THE PUBLIC AND PRESS

128/23 A question was asked by Mr Stephen Wickham regarding permission for parking on Goudhurst Village Green for a Wedding.

It was resolved to move item 10 forward.

USE OF THE VILLAGE GREEN

129/23 It was **resolved** to delegate authority to the clerk, in consultation with the Chairman, to make decisions relating to requests for the use of the Village Green for the benefit of the community including, but not limited to, parking on the Green in connection with church events. Users may be asked for a donation for the use of the Green to contribute to maintenance costs.

CHAIRMAN'S REPORT

130/23 The Chairman updated members on the Parish Chairman's Group meeting at TWBC and on suggested priorities to take to the Councillors convention.

CLERK'S REPORT

131/23 The Clerk, Mrs Claire Reed, updated council on current projects. The report can be found at Appendix 1.

CASUAL VACANCY

132/23 It was **noted** that the casual vacancy, created by the failure to complete a declaration of acceptance to office within the proper time of Councillor Jill Andrew, has been

advertised in accordance with proper procedures and that the deadline for electors to request an election is 23 June 2023.

INSURANCE

133/23 It was **noted** that, in consultation with the Chairman, the Clerk had authorised the renewal of council's insurance policy for 2023-24. This was under regulation 4.5 of the Finance Regulations which permits the Clerk to authorise expenditure on behalf of the council in cases of extreme risk to the delivery of council services. The cost of the policy for 2023-24 is £2,039.19.

ACCOUNTS

The Responsible Finance Officer, Mrs Panetta Horn, reported:

134/23 Council **noted** the summary of receipts and payments in May 2023:

Receipts UTB in May 2023

Amenities	£ 0.00
Burial Authority	£740.00
Rental – Mary Days garages	£0.00
Precept	£0.00
Coronation	£6,068.28
Receipts CCLA in March 2023	£308.43
Total Receipts	£7,116.71

Payments in May 2023

UTB	£22,750.76
CCLA	£0.00
Total	£22,750.76

Cash Balances at Bank on 31st March 2023

UTB	£112,353.92
CCLA	£96,477.05
Total	£208,830.97

135/23 Council **resolved** to approve the payments for June 2023 as presented at the meeting and detailed in Appendix 2.

136/23 Council **resolved** to approve the Annual Governance Statement for 2022-23. The Chairman and the Clerk signed and dated the Statement on behalf of the Council.

137/23 Council **resolved** to approve the Accounting Statements and supporting documents as provided by the Responsible Finance Officer who had prior to the meeting signed and dated Section 2 of the AGAR for 2022-23. The Chairman signed and dated the Accounting Statement on behalf of the Council. The Council **noted** the period for the Exercise of Public Rights from Monday 19 June – Friday 04 August 2023.

RESOLUTIONS

138/23 It was **resolved** that the adopted complaints policy is sufficient and that a complaint review committee is not needed. It was resolved to establish a new complaints email

address but no decision was made on who would be responsible for checking the emails. **Action: Clerk.**

- 139/23 Council to **resolved** to book Goudhurst Village Hall for council meetings on a quarterly basis and that the Clerk should again approach the Hall Committee to see if a more favourable rate can be negotiated. **Action: Clerk**
- 140/23 Council **resolved** to adopt the new Risk Management Schedule.
- 141/23 Council **resolved** to approve the revised Financial Regulations.

It was resolved to extend the meeting.

- 142/23 Council **agreed** to leave the TV currently situated in the Jessel Room of the Village Hall in situ for the time being.
- 143/23 Council **resolved** to move all staff salary payments to Standing Orders.
- 144/23 Council **resolved** to retain the adopted Standing Orders without the proposed amendments.

AMENITIES COMMITTEE

- 145/23 It was **resolved** to adopt the minutes of the Amenities Committee meeting held on 23 May 2023 and the following decisions were noted:
Cllr David Knight was elected as committee Chair;
To proceed with the purchase of 2no. 6 bike cycle racks to be installed at Goudhurst Club and Balcombes Hill Car Park;
To accept the quotation of £450.00 from John Fermor to repair the existing tree seat on The Plain;
To establish a working party to draft and collate the text and images for the new information board on The Plain.

PLANNING COMMITTEE

- 146/23 ***Recent planning Applications***; Please see Appendix 3.

Under the Public Bodies (Admission to Meetings) Act 1960, it was resolved to excluded members of the public and press from the meeting due to the confidential nature of the business to be transacted.

FUNDING FOR POTENTIAL COMMUNITY ASSETS

- 147/23 It was **resolved** to investigate funding available for potential community assets.
- 148/23 It was **resolved** to establish a working group to investigate potential funding and to appoint Cllrs David Knight, Phil Kirkby, Edward Hodgskin as members along with Panetta Horn as advisor.
- 149/23 It was **resolved** to delegate responsibility for responding to a specific parishioner's concerns to a designated councillor.

ITEMS FOR INFORMATION

- 150/23 There were none.

NEXT PARISH COUNCIL MEETING

151/23 Parish Council Meeting on Tuesday 11 July 2023 at 7.00pm in Goudhurst Village Hall.

The meeting closed at 21.50

Claire Reed, Clerk

Appendix 1 to Minutes of a Council Meeting held on 13 June 2023

Clerks Report to Council 13 June 2023

Project Updates

Renovations to the public toilets following December's arson attack are due to begin on 03 July. There has been delay due to additional works needing approval from the insurance company and delays in sourcing materials.

The rotten posts around The Plain have finally been replaced.

New cycle racks have been ordered to be located at Balcombes Hill carpark and one at Goudhurst Club.

The Amenities Committee have accepted a quotation for repairs to the bench around the chestnut tree on The Plain. Works will begin this month.

The new CCTV cameras covering the church wall have already proved invaluable. They have been able to collect the number plate details of a vehicle involved in a collision just out of sight of the cameras and recorded the very recent damage to the signage and wooden posts in front of the church wall caused by a lorry. The incident has been reported to KCC and the Assistant Clerk has been in contact with the haulage firm.

Quotes are being sought from the new CCTV contractor to bring all of Council's cameras, including those at the public toilets, onto one system which can be accessed remotely.

A grant application has been submitted to KCC for a pétanque court. The process has been delayed by the recent elections and the bringing forward of the closing date which was not advertised to applicants. We are awaiting confirmation from County Cllr Holden that he is still willing to support the application.

All of the graffiti in Goudhurst has now been removed, the alleged perpetrator has been charged by the police and is awaiting a court date.

Following the decision to stop spraying weeds in the burial ground for a trial period, a working party has spent a number of hours hand pulling weeds in the ashes plots. The group is looking for new more volunteers and a notice will be sent out in the next church e-newsletter.

A new blog discussing how the Parish can be 'greener', written by Cllr Geoff Mason, has appeared in the e-newsletter.

An application was made in January to install Commonwealth War Grave signage in the Goudhurst cemeteries. Unfortunately, this is still with the Diocese awaiting approval. Clerks continue to chase.

Clerks have negotiated a new rate for the emptying of the bin in the burial ground which equates to a saving of circa £1,300.

The Planning and Enforcement Appeals for the Smiths Lane site are scheduled to take place on the 12 July at 10am in the Town Hall. Cllrs Craig Broom and Antony Harris are registered to attend on behalf of the parish.

Claire Reed
Clerk

Accounts Payable to 08.06.2023

Supplier	Description	Gross	Net	VAT Code	Vat
Chris Smith	Printing Leaflets and Posters for Coronation Printing	64.00	53.33	s	10.67
Ann Millward	16.5 hours @ £12 Digitisation burial records	198.00	198.00	z	0.00
Zurich	1/6/23 - 31/5/24 Insurance Premium	2,039.19	1,820.70	S	218.49
Tait	Replacement Gate at Plain	2,523.91	2,103.26	S	420.65
Rialtas	Year End Shutdown	906.00	755.00	S	151.00
Nisbetts	Stationery	214.14	178.45	s	35.69
Envirocure	L8 Control May (Pavilion and Toilets)	119.10	99.25	s	19.85
Capel Groundcare	Lower Glebe Mow for Coronation	810.00	675.00	s	135.00
Capel Groundcare	Credit note applied to above invoice	-408.00	-340.00	s	-68.00
Mulberry	Annual Year End Audit	309.60	258.00	s	51.60
Pear Technology	Mapping	30.00	25.00	s	5.00
Fermor	Repairs to Bus Shelter	1,250.00	1,250.00	z	0.00
Board Intelligence	Annual Software Cost	3,000.00	2,400.00	S	600.00

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

Application	Address	Proposal	GPC	TWBC
22/03632	Ballards House, Ballards Hill, Goudhurst	Demolition of existing bungalow and detached garage. Creation of two storey dwelling	Approve	Permitted
22/00487	Walled Garden, Bedgebury Pinetum,	Expansion of car park and installation of new foot path	Approve	Permitted
23/00045	Scotney Castle, Hastings Road, Lamberhurst.	Retrospective - resurfacing work to path & replacement fencing to the south of the Old Castle.	Approve	Permitted
23/00054	Hillside Farm , Ranters Lane, Goudhurst, Cranbrook,	Installation of 2 EV charging points	Approve	Permitted
23/00134	The Bramlings, Beaman Close, Goudhurst,	Fenestration alterations	Approve	Permitted
23/00204	Land Opposite Ranters End, Ranters Lane, Goudhurst,	To renew and make permanent, planning permission for the storage of 2 touring caravans when not in use by the applicant and occasional short term use by direct	Refuse and Escalate Policy L10 – Protected View Policy L1 – Development within the AONB	Permitted

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

		family members as overnight accommodation		
23/00207	The Spinney , North Road, Goudhurst, Cranbrook, KENT TN17 1AS	New garage at road level with brick supporting structure under for form domestic storage.	Approve	Permitted
23/00302	Marlingate Farmhouse Bedgebury Road Goudhurst	Non-Material Amendment in relation to 21/01440/FULL - (Addition of an air source heat pump to the northern aspect of the site.)	Approve	Permitted
23/00307	Paines Farm House Ranters Lane Goudhurst Cranbrook Kent	Variation of Condition 2 of Planning Permission 21/01971/FULL (Extensions and alterations to existing dwelling and garage. Including associated landscape works) - Change proposed cladding material on the rear elevation of the proposed extensions	Approve	Permitted
23/00314	Marlingate Farmhouse Bedgebury Road Goudhurst Cranbrook Kent	Installation of 39 PV panels, demolition of asbestos roof and sheet cladding, installation of metal roof and timber cladding to existing barn	Approve	Permitted

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

23/00372/FULL	Land adjacent to the Old Parsonage, Balcombes Hill, Goudhurst	Erection of 14 dwellings with associated landscaping and infrastructure	Approve	
23/00477/FULL	Marlingate Farmhouse Bedgebury Road Goudhurst Cranbrook Kent	Creation of new access and driveway, closure of existing vehicular access, removal of outbuilding with associated landscaping alterations	Defer to Highways	
23/00498/FULL	Chingley Manor , London Road, Flimwell, Wadhurst	Conversion of existing barn to residential dwelling with demolition of existing range and with single storey extension. Associated external works including landscaping to areas and domestic curtilage.	Approve	Permitted
23/00505/FULL	The Sacred Heart Roman Catholic Church Beresford Road Goudhurst	Demolition of the sacristy, boiler room and outbuildings, Erection of single storey extension to provide meeting room, kitchen, sacristy and disabled toilet, Provision of improved pedestrian access, Resurfacing of and improved layout of car park	Approve	

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

23/00535/NMAM D	Whitestocks Farm Bedgebury Road Goudhurst	Non-Material Amendment in relation to 22/03169/FULL - (Replace the approved high to gable extension with a smaller dormer window, clay tile cheeks/roof, oak picture frame front fascia and fixed glazed picture window)	Approve	Permitted
23/00669/FULL	The Barn , London Road, Flimwell, Wadhurst, Kent,	Change of use of eastern bay of building for storage for use by brewery to create mixed use of building (brewery and tap room). Minor change to hours of opening of associated taproom	Approve	
23/00728/FULL	Lodge Nursery , Lidwells Lane, Goudhurst, Cranbrook	Conversion of outbuilding to new dwelling with extension, demolition of separate annex polytunnels, creation of separate access, landscape enhancements (Alternative to 22/00894/FULL)	Approve	Permitted
23/00795/FULL	Little Meadow, Station Road, Goudhurst, Cranbrook, TN17 1EZ	Removal of Condition 2 of Planning Permission WE/5/51/140 (Erection of an agricultural dwelling) Removal of agricultural occupancy	Defer to TWBC	Permitted
23/00889/FULL	Paines Farm House, Ranters Lane,	Variation of Condition 2 of Planning Permission 21/01971/FULL - Amend approved drawings to replace doors to match consented dining room doors	Approve	Permitted

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

23/00938/FULL	The Old Parsonage Balcombes Hill Goudhurst	Variation of Condition 2 of Planning Permission 20/03452/FUL - Minor improvements to improve bungalow A accessibility	Approve	
23/01072/FULL	First Cottage North Road Goudhurst	Replace and reinstate front door, Restoration of damaged dwarf wall, Installation of metal railings to dwarf wall	Approve subject to the views of the Conservation Officer and conditional on the front wall remaining as existing i.e. brick without rendering	
23/01078/FULL	St Marys Church High Street Goudhurst Cranbrook	Works to a section of stone retaining wall including lowering and repairing on the north west side of the churchyard	Comments: The committee raised recent changes in legislation which allows lorries to be 2 metres longer than the existing regulations. Do the calculations for the lowered section of wall take account of this change and allow for these longer vehicles to safely clear the wall? The committee also raised concerns over the railings, it would like to see the railings installed in sections to prevent a large section being pulled away by the back or end of a lorry or trailer when turning. The committee would also like to see provision for posts to add additional protection for the wall.	

Goudhurst Parish Council



MINUTES OF AN EXTRAORDINARY MEETING OF GOUDHURST PARISH COUNCIL

on Tuesday 27 June 2023 at 6.10pm in Goudhurst Village Hall

PARTICIPANTS

Councillors present: Cllrs Craig Broom, Antony Harris, Edward Hodgskin, Phil Kirkby, David Knight (Borough Councillor), Geoff Mason, Ed Read-Cutting, Caroline Richards and Paul Wareham.

Officers present: Claire Reed, Clerk; Rebecca Barden, Assistant Clerk.

Others present: There were none.

APOLOGIES

152/23 Apologies were received from Cllr Alison Webster (TWBC meeting). It was noted that Cllr Suzie Kember was absent.

DISCLOSURES OF INTEREST

153/23 There were none.

QUESTIONS FROM THE PUBLIC AND PRESS

154/23 There were none.

SUBJECT ACCESS REQUEST

155/23 It was **noted** that a Subject Access Request had been received. It was **resolved** to approve the expenditure of £1450, the equivalent of £1 per household, to engage a data capture service to ensure all documents are properly redacted. The service will take approximately two weeks. **Action Clerk/ Cllr Craig Broom.**

156/23 It was **resolved** to write to the applicant to seek clarification on what data is being requested and to appraise them of the situation, including the costs involved.

NEXT PARISH COUNCIL MEETING

157/23 Parish Council Meeting on Tuesday 11 July 2023 at 7.00pm in Goudhurst Village Hall.

The meeting closed at 6.35pm

Claire Reed, Clerk

Report on TW Councillor Convention 2 June 20203 - AH

Work Group Infrastructure 1

Made up of

2 County Councilors (2 Cons)

3 Borough Councilors (2 Lab, ,1 Lib Dem)

2 Borough Councilors/Parish Councilors (1 Alliance/1 Lab)

1 Parish Councillor (Chairman) Me

With the help of William's introductory remarks (see his slides) we (1st Infrastructure) endeavoured to identify some of the key issues that should be part of an **Integrated TW Plan**. We took this approach rather than dealing with the challenges as a collection of individual disconnected points and issues.

Our reasoning seemed to be that TW could have a great future and not just past.

That we had a better opportunity to engage and enthuse the community (as with our table) with an exciting comprehensive and linked up **Plan**; one that recognised the reality of the problems (facing us and probably our country) and try to develop and propose a logical and realistic solution.

Our Plan specifically identified key issues as:

- Social changes, AI, Climate, Mobility, no money, no government etc...
- Aging and slightly growing population in TW
- Too many retirement homes being built, (bringing in the elderly) > aggravating the TW aging profile.
- Departing youth > no accommodation, opportunities, training > reason to stay.
- Insufficient accommodation for the young > being built > to rent or buy.
- No linked together employment and skills plan > developed in partnership with business and employers.
- No linked-up skills and training follow through with education/colleges (in or around TW).
- Declining town centre and empty shops.
- No apparent linked-up retail and hospitality masterplan with full business engagement.

I think we identified that the classical route, dealing with disparate stakeholder organisations separately > KCC, Education, Government, and all sorts of quangos > was almost designed to prevent a comprehensive and thereby successful outcome.

I noted our conclusions (as far as it was possible to hear) were reported back by the Rapporteur was reported as individual points and did not indicate the joined-up nature of our conclusions, so....

Appendix 1 to Minutes of a Council Meeting held on 11 July 2023

Clerks Report to Council 11 July 2023

Project Updates

Renovations to the public toilets following December's arson attack have begun, they are expected to take 4 weeks to complete. A complaint against the contractor has been lodged with Zurich due to the delays and the contractor rejecting material choices 2 working days before the works were due to start. The toilets have been entered into this year's Loo of the Year competition.

One of the new posts on the Plain (on the driveway to the Hall) has been struck by a vehicle, the owner has contacted the office. Clerks are sourcing quotes for the repairs.

The tree seat on the Plain has been repaired and stained.

Cycle stands to be placed on Balcombes Hill and at the Social Club have been ordered and the invoice appears on this month's payments. There is a 2-week wait for delivery.

CCTV has been installed at the Star & Eagle to monitor the church wall. One of the cameras is currently off line and we are chasing the contractors for a repair date. Clerks are also awaiting a quote to combine all of the cameras onto one system with remote access.

The working group is collating content for the new information board for The Plain and it is hoped this will be ready for production in the coming weeks.

We have had confirmation from Sean Holden that he is willing to support a grant for the Petanque pitch however, due to budget cuts, the grant offered will be £500.

All monies paid for the cleaning on private property have now been recovered from the residents. We are awaiting a date for the court hearing for the perpetrator.

I have written to William Benson, CEO of TWBC to confirm council's support for the proposed ward name change for the new electoral ward encompassing Matfield, Brenchley, Horsmonden, Lamberhurst and Goudhurst. The proposed name is Rural Tunbridge Wells.

Following agreement from council, the Village Hall has been booked every Tuesday evening for the next 3 months. The clerk is awaiting confirmation from the Committee, following their meeting last week, of any discount in the rate to be offered to the council for the block booking.

The Planning Appeal for application 22/01066, The Mobile Home at Crowbourne Orchard Smiths Lane, (and associated enforcement notice) will take place at the Town Hall on Wednesday 12 July. Cllrs Antony Harris and Craig Broom as registered to speak at the hearing and a meeting has been arranged for those Cllrs to meet with TWBC planning officers.

Clerk met with Highways officers last week to discuss the placement of a replacement village sign for North Road. We are awaiting a quotation for the sign.

The pot holes on Balcombes Hill and constant stream of water have been reported to Highways along with the debris collecting at the junction with North Road and Chequers Road.

A new volunteer group has been established to weed and tidy the graves in the Burial Ground and Victorian Cemetery. The group will meet fortnightly on a Wednesday afternoon (2pm) for 'Weedy

Appendix 1 to Minutes of a Council Meeting held on 11 July 2023

Wednesday!' Information will be placed on the Burial Ground noticeboard, in the e-newsletter and in the church newsletter – all volunteers are welcome!

A new blog discussing how the Parish can be 'greener', written by Cllr Geoff Mason, has appeared in the e-newsletter.

An application was made in January to install Commonwealth War Grave signage in the Goudhurst cemeteries. Unfortunately, this is still with the Diocese awaiting approval. Clerks continue to chase.

Clerks have negotiated a new rate for the emptying of the bin in the burial ground which equates to a saving of circa £1,300, we are awaiting a revised contract.

Claire Reed
Clerk

Goudhurst Parish Council

RFO report to Council

June 23 Accounts.to (28/06/23)

These figures will be presented to Council at the July 2023
Council meeting.

Receipts UTB in June 2023

Amenities Income	0.00
Burial Authority	825.00
Mary Day Garage Rents	573.00
Precept	0.00
Coronation	<u>2360.70</u>

Receipts CCLA in June 2023

380.62

Total Receipts	<u><u>4,139.32</u></u>
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Payments June 2023

UTB	23,317.51
CCLA	<u>0.00</u>
Total	<u><u>23,317.51</u></u>

Cash Balances at Bank on 28th June 2023

UTB	92,892.61
CCLA	<u>96,857.67</u>
Total	<u><u>189,750.28</u></u>

Accounts Payable to 28.06.2023 for authorisation

Payment Ref	Supplier	Description	Gross	Net	VAT Code	Vat
23081	Amazon	Stationery and Office Supplies	50.20	41.83	s	8.37
23082	St Mary's Church	Reimbursement for Electricity for Coronation Event	99.00	99.00	Z	0.00
23083	SLCC	Annual Membership - Clerk	279.00	279.00	z	0.00
23084	SLCC	Planning Summit Training	72.00	60.00	s	12.00
23085	KALC	Finance for Councillor Training	48.00	40.00	S	8.00
23086	Loo of the Year	Entry fee for Loo of the Year	207.60	173.00	s	34.60
23087	REED	Expenses Refreshment £7.65, May and June mileage £11.25)	18.90	18.90	z	0.00
23077	HMRC	June Tax and NI	1,001.57	1,001.57	OTS	0.00
23088	Groundscare	Monthly Maint St Marys	1,600.32	1,333.60	s	266.72

Panetta Horn
RFO
29th June 2023



THE LARGEST NAVAL, AIR AND LAND OPERATION IN HISTORY

In association with
The Royal Naval Association, ABF The Soldiers Charity, RAF Benevolent Fund, The Merchant Navy Association & The Normandy Memorial Trust

U.S. troops landing on Omaha Beach.
© Time Life Pictures/National Archives/The LIFE Picture Collection/Getty Images.





10 DOWNING STREET
LONDON SW1A 2AA

THE PRIME MINISTER

I am honoured to support the 80th anniversary celebrations to commemorate D-Day.

D-Day on 6 June 1944 was the largest Naval, Air and land Operation in history, involving many hundreds of thousands of brave men who had to leave their families at home, not knowing if they would ever return home, a feat we hope will never have to take place again.

The heroism of those who landed on the shores of the Normandy beaches, represented a beacon of light for the world during a particularly dark period of war. It is therefore fitting that local communities throughout the United Kingdom, Channel Islands, Isle of Man, UK Overseas Territories and those along the shorelines of Utah, Omaha, Gold, Juno and Sword beaches in Normandy, France, should light Beacons on 6 June 2024, in 'tribute' to the light of peace that they brought out from the misery of darkness during that dreadful campaign, of which many unfortunately did not return.

I am therefore delighted to support this initiative and I urge communities across the country to support this event. I would like to pay particular tribute to Pageantmaster, Bruno Peck for his tremendous efforts in leading these historic celebrations. It also gives me great pleasure in congratulating The Royal Naval Association, The Merchant Navy Association, The Royal Airforce Benevolent Fund and ABF The Soldiers Charity for their remarkable efforts in supporting our service personnel, along with their families.

As we look forward to the future, I believe we should take strength from the shared hardship of our experience during World War II. That future is why so many of our service men gave their lives - and protecting the peace they fought for is the greatest way we can honour those who fell.

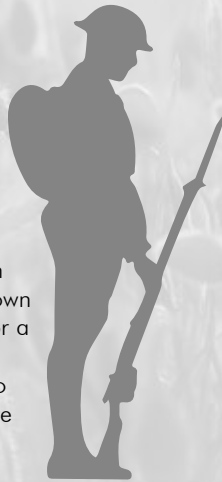
February 2023

The International Tribute








To be undertaken at 9.15pm alongside the lighting of a Beacon - 6th June 2024



When the International 80th Anniversary D-Day Beacon will be lit at **8.15pm** (British Summer time), at the British Normandy Memorial overlooking Gold Beach, with the other Beacons located on Utah, Omaha, Juno and Sword, in Normandy, France, being lit at **8.30pm** BST, followed by the Principal United Kingdom, Channel Island and Isle of Man Beacon at Portsmouth, England at **9.15pm** BST, we would ask all communities in France and the UK to stop what they are doing and undertake **The International Tribute**, using the wording found on this page. This could be undertaken by your Lord Mayor, Mayor, High Steward, Town and Parish Clerk, Town Crier, Pub Landlord or a young person from one of your local youth organisations etc, paying tribute to those who gave so much. In doing so, we commemorate D-Day and give thanks for eighty years of peace and freedom.



The Tribute

-  Let us remember those who gave their lives at home and abroad during the D-Day landings, whose sacrifice enables us all to enjoy the peace and freedom we have today.
-  Let us remember those who came home wounded, physically and mentally, and the friends and family who cared for them.
-  Let us remember those who returned to restore their relationships and rebuild their working lives after years of conflict and turmoil.
-  Let us remember the families that lost husbands, wives, sons, daughters and sweethearts.
-  Let us remember the servicemen and women and merchant seafarers of all faiths and nationalities - from all countries - who fought, suffered and died during the D-Day landings and six years of war.
-  Let us all remember those in the Royal Navy, Army, Royal Air Force, Merchant Navy, and our Allies - the brave people who kept us safe on the home front and abroad and those in reserved occupations during the difficult time of war.
-  Let us remember the brave doctors and nurses who cared for the wounded, the men and women who toiled in the fields, the coal mines, the factories and the air raid wardens, police officers, firemen, ambulance drivers and the young people of the Scouts and Guides who all played such a vital role in the war.



Bonfire Beacon

Locate the bonfire at least 60m away from buildings, roads, railways and public rights of way, and a safe distance from dangerous materials and overhead power lines. Ensure it has good access for the transportation of materials for the bonfire and sufficient space for spectators to stand upwind.

Obtain the landowner's permission and involvement.

Liaise with your local fire brigade and all emergency services in your area, presenting them with your plans, and seek their advice and support.

1 Prepare site by removing top layer of turf and stack away from fire area. Obtain seven poles, 5-6m in length. Attach four guy ropes to top of one pole and anchor as shown.

2 Erect remaining poles as shown, ensuring tops are secured in place.

3 Use either pallets or suitable lengths of timber, spreading them over ground area of beacon for a good through draught. Secure timber horizontally between poles as shown, preventing material placed over the framework from dropping through. Construct access tunnel to the middle of the beacon. Keep middle empty

until required. Always construct the bonfire so it collapses inwards as it burns.

4 Use only wood for combustible materials. Do not burn dangerous items such as foam-filled furniture, old tyres, aerosols or tins of paint. Build upwards until height of centre pole is reached. Materials around top should be loosely packed to allow air flow. Cover bonfire to keep it dry.

5 Fill centre with suitable, dry combustible materials. Check construction is stable and remove any unsuitable materials that may have been added. Look specifically for fireworks, aerosols, highly inflammable materials or containers with such materials.

6 Construct a safety barrier out of ropes and stakes or scaffold poles to ensure public is kept at a safe distance from the fire.

7 *In daylight, and for several hours, and up to lighting, check that there are no children or animals, such as hedgehogs etc playing or hiding in or round the bonfire. Arrange for at least 12 marshals to be in attendance, and undertake a sufficient safety briefing before lighting the beacon.*

8 The person looking after the fire should not wear lightweight clothing that could

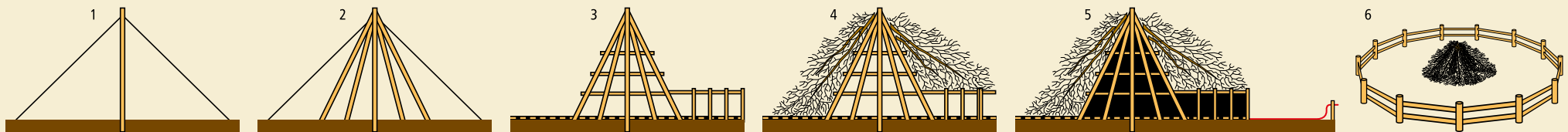
ignite easily. They should wear a substantial outer garment of wool, or other material of low flammability, and stout boots. They should know what to do in the event of a burn injury, or a person's clothing catching fire, and should have a fire blanket ready in the bonfire area along with a number of fire extinguishers.

9 Lighting: the safest and recommended approach is to use paper and solid firelighters in six places just inside the walls of the beacon to ensure an even burn. Never use flammable liquids such as paraffin or petrol to get it going as this can result in uncontrolled spread of fire or explosion.

10 To light the beacon: from poles 2m in length, prepare hand torches for lighting with paraffin-soaked rags wired around one end. Remember, paraffin is dangerous and great care should be taken. Paraffin can be used as directed, but it is still dangerous and should at all times be treated with great care - for example, always ensure all excess paraffin is drained off rags before use. If spilt on your clothes during the preparation of your beacon lighting you should replace those items of clothing before approaching any naked flames. In particular, always remember to replace the lid on any container of unused paraffin and store it in a safe place away from naked flames. Do not use an accelerant on the fire itself.



Bonfire Beacon, Shipston-on-Stour, Warwickshire, England. In memory of Fred Gardner and Sid Peachey. Photograph by Rob Hadley.



▲ After the event, extinguish fire and collect remaining debris. ▲ Dig over site and re-lay turf. ▲ Leave site clean and tidy.



Your D-Day 80 Bishops Frome Strawman

Ideal for Farms, Stately Homes and Country Landowners

How to Build your Strawman Beacon

This type of Beacon is ideal for farms, stately homes and our country landowners, using it as a fun aspect to celebrate/commemorate and pay tribute to the many that gave their lives unconditionally. It could be a public event or just for family, friends and those that work so hard on the land but in a similar way during WWII to keep the Nation fed during those difficult times when many of the men of the land were out defending our country overseas, never to return.

Obtain the landowners's permission and involvement then ensure you locate your Bishops Frome Strawman at least 60m away from buildings, roads, railways and public rights of way, and a safe distance from dangerous materials and overhead power lines. Ensure it has good access for the transportation of materials for the bonfire and sufficient space for spectators to stand upwind.

Liaise with your local fire brigade and all emergency services in your area, presenting them with your plans, and seek their advice and support. In the event of dry weather, high winds and a heightened wildfire risk on the day of the event, please carefully consider scaling back initial plans where appropriate.

1 Prepare site by removing top layer of turf and stack away from fire area.

2 Use only wood and straw for combustible materials and wrap steel banding around them all to hold the bales together

while burning to stop them from falling away. Please dispose of the bands responsibly after the event.

3 Construct a safety barrier out of ropes and stakes or scaffold poles to ensure public is kept at a safe distance from the fire.

4 In daylight, and for several hours, and up to lighting, check that there are no children or animals playing or hiding in or round the Strawman. Arrange for at least 12 marshals to be in attendance, and undertake a sufficient safety briefing before lighting the Strawman.

5 The person looking after the fire should not wear lightweight clothing that could ignite easily. They should wear a substantial outer garment of wool, or other material of low flammability, and stout boots. They should know what to do in the event of a burn injury, or a person's clothing catching fire, and should have a fire blanket ready in the Strawman area along with a number of fire extinguishers.

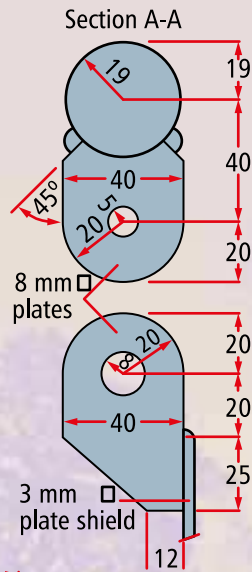
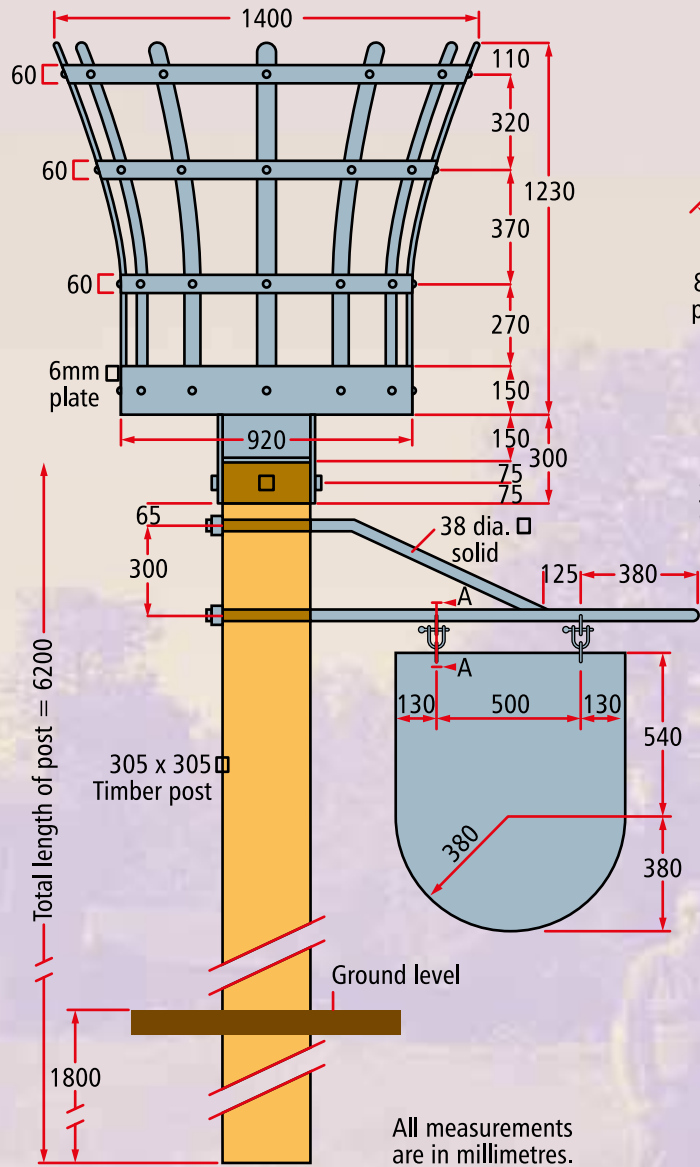
6 Lighting: the safest and recommended approach is to use paper and solid firelighters in six places just inside the walls of the Bishops Frome Strawman to ensure an even burn. Never use flammable liquids such as paraffin or petrol to get it going as this can result in uncontrolled spread of fire or explosion.

7 To light the Strawman: from poles 2m in length, prepare hand torches for lighting with paraffin-soaked rags wired around one

end. Remember, paraffin is dangerous and great care should be taken. Paraffin can be used as directed, but it is still dangerous and should at all times be treated with great care - for example, always ensure all excess paraffin is drained off rags before use. If spilt on your clothes during the preparation of your Strawman lighting you should replace those items of clothing before approaching any naked flames. In particular, always remember to replace the lid on any container of unused paraffin and store it in a safe place away from naked flames. Do not use an accelerant on the fire itself.



Beacon Brazier



Beacon Brazier with Metal Shield

It can be built by local craftsmen and women, and may be used for future historic occasions in your community. It could be sited in a country park, on a hilltop overlooking the sea or a lake, in the centre of your town or village, and could become a tourist attraction for your area.



Materials Required for Beacon Construction

Wooden centre post consisting of 305mm x 305mm wooden post, 6.25 metres in length of which 2 metres goes into the ground.

Basket and fixing brackets consisting of:

- 1 x 920mm diameter steel plate.
- 1 x 4,178mm long 60mm x 5mm steel flat bar rolled into 1,330mm diameter ring.
- 1 x 3,455mm long 60mm x 5mm steel flat bar rolled into 1,100mm diameter ring.
- 1 x 2,985mm long 60mm x 5mm steel flat bar rolled into 930mm diameter ring.
- 1 x 2,922mm long 150mm x 5mm steel flat bar rolled into 930mm diameter ring.
- 12 x (approx 1,250mm long) 60mm x 5mm vertical bars (rolled to shape).
- 1 x 310mm x 310mm x 300mm high connection box welded to base of basket.
- 1 x hanging shield and support: 3.7m length of 38mm diameter solid steel rod.
- 1 x 920mm x 760mm steel plate 3mm thick 4 x connection brackets 8mm thick (see detailed drawings left).
- 2 x pins and loops.



Gas-Fuelled Beacon

Bullfinch Gas Equipment

The beacon's burner-head is in the shape of a globe, surrounded by a D-Day 80 banner. It is of lightweight construction and comes assembled and complete, with the exception of the gas cylinders, which must be purchased separately. 2 x 19kg full cylinders of propane are recommended to give a full flame for a good three quarters of an hour. If you wish for less than this then one 19kg cylinder or 2 x 13kg cylinders should be sufficient. These should be full or nearly full.

These cylinders can be purchased from good lp gas (propane and butane) stockists and dealers. Do order early to ensure you can get availability.

The Gas Torch needed to light your beacon safely requires a 400g cylinder of propane with CGA600 fitting - Bullfinch No 1644 or Rothenberger or equivalent. Travis Perkins, Screwfix, Plumb Centres and some DIY stores should have these as stock items, or you can purchase from us.

The D-Day 80 Gas-Fuelled Beacon Package contains:

- Burner unit with D-Day 80 insignia
- 2m high stand
- Ground anchor and rope for fixing the stand to the ground
- 10m hose with the regulator for connecting to the gas
- Gas torch for lighting
- Spanner
- Leak detecting fluid
- Hose assembly and Y manifold to link 2 cylinders
- Lighting and safety instructions



Photograph: Andrew Williams - Bullfinch Gas Equipment.

The above items are packed into 2 strong cartons. The tripod describes a circle area of about 1.32m diameter and the beacon has an extended height of about 2.15m.

We have made many different beacons over the years. The flames are very stable in winds and the structures are also wind stable. The beacon is supplied with a ground anchor and rope for securing to the ground if this is possible, or we would recommend the use of sandbags. Full instructions are provided for this. The beacon must be supervised by two people at all times when lit and a fire extinguisher must always be available. It is important that supervision should be undertaken by those who are competent and it is essential that a lighting trial takes place before the event to ensure that everyone is fully trained and familiar with the operation.

The price of a gas-fuelled D-Day 80 Beacon is **£549** plus VAT, including carriage to your door within UK mainland (Highlands and Islands excluded). There will be an extra charge for other areas.

Some of the benefits of this style of beacon are that it can be seen for miles once lit, is suitable for all manner of high and low locations, is easily collapsible and once used can be stored away for later use.



Gas-fuelled Beacon on a Church Tower.

To order your beacon please contact:
Bullfinch Gas Equipment,
Kings Road, Tyseley, Birmingham, B11 2AJ.

Tel: 0121 765 2000
Fax: 0121 707 0995
Email: sales@bullfinch-gas.co.uk
Web: www.bullfinch-gas.co.uk

Payment by cheque, BACS transfer, or Credit/Debit Card.

Please order by 30th April 2024 to guarantee delivery by 26th May. However please enquire after this date for availability.



Gas-Fuelled Beacon

21CC Group Ltd

D-Day 80 beacon being lit on Edinburgh Castle.



The beacon will come ready for easy assembly, designed with a commemorative top and a special anniversary plaque underside. The beacon will burn for approximately 1 hour using two 13kg standard propane gas cylinders, which are available from most gas stockists and petrol stations around the UK. The gas assembly is easily connected to the burner by a quick release fitting. The beacon is inherently stable; however, we recommend the use of anchors on soft ground or sandbags on hard ground for additional stability. Full set-up instructions are included within the pack and we recommend a trial set-up and lighting before the actual event to familiarise yourself with the set-up and operation. We have included two long-reach lighting sticks so that you can practice lighting the beacon in advance. We would also recommend that a fire extinguisher is available when lighting the beacon and whilst it is burning and that two people are always present.

The D-Day Beacon package contains:

- Assembly, lighting and safety instructions
- 2m high stand and burner
- 5m hose with the regulator for connecting to the gas
- Two long-reach lighting sticks
- Spanner and leak detection fluid
- Hose and Y splitter manifold to link 2 cylinders
- No additional connections required - all you need is in the box

Beacon Price:

The price of our beacon is **£549** + vat, including carriage within the UK mainland. An additional charge may be applied for other areas.

Ordering & Payment

To order your D-Day 80 beacon, please contact 21CC Group Ltd by phone; **0131 331 4509** or email our beacon team on beacons@21ccgroup.com. Additional information can be found on our website at www.21ccgroup.com/D-Daybeacons. Payment can be made in all the usual ways including BACS, cheque and credit/debit card. Orders received before the **3rd of May 2024** will be delivered by **31st May 2024**. All orders received after 3rd of May 2024 will be accepted on a case-by-case basis depending on stock levels available.



Goudhurst Parish Council



HIGHWAYS COMMITTEE WITH PUBLIC TRANSPORT

Minutes of a Meeting held on 27 June 2023 at 7.30pm in Goudhurst Village Hall

PARTICIPANTS

Councillors Present: Cllrs Craig Broom, David Knight, Paul Wareham and Alison Webster.

Officers Present: Rebecca Barden, Assistant Clerk.

Others Present: Nine members of the public. (3 more members of the public arrived part way through the meeting).

APOLOGIES

163/23 Apologies were accepted from Cllr Antony Harris (KALC). It was noted that Cllr Suzie Kember was absent.

164/23 Election of Chairman

Cllr Craig Broom was nominated by Cllr David Knight and this was seconded by Cllr Alison Webster and unanimously agreed. It was resolved that Cllr Broom would become Chairman of the Highways Committee.

DISCLOSURES OF INTEREST

165/23 There were none.

MINUTES OF THE LAST MEETING

166/23 A member of the public **noted** that the minutes of the Highways Committee meeting held on 21 February 2023 had been posted on the website and not the minutes from the 4 April 2023. Assistant Clerk to ensure minutes from 4 April are posted onto the website.

QUESTIONS FROM THE PUBLIC AND PRESS

167/23 There were none.

MATTERS FOR CONSIDERATION

168/23 *Goudhurst Traffic Action Group (GTAG) on Lorry Watch and Speed Watch.*

The Committee received an update on the GTAG. It was noted that the Summer phase of speedwatch was about to commence and NRAG were asked if they would like to join. The Council were informed that around 450 vehicles travel through the speedwatch area in an hour, and out of these, 20 speed. The group would like to carry out this review on a Saturday too. The cameras on the Star & Eagle were proving to be very useful and it was noted that a video in which a lorry had become stuck on the corner of the high street, had gone viral. The Kent Messenger had been in contact but nothing came out of this. It was asked whether the number plates of offenders could be published. The Assistant Clerk investigated and found that “ **Whenever the footage or a picture of an individual is captured through the CCTV, that may be used to identify that person (directly or indirectly) it is considered to be personal data.**”

169/23 *Campaign for A21 Safety improvements (SAG)*

Mr Ted Bennett (Chair of the SAG) gave an update on the work carried out on the A21. He acknowledged that this had been the result of 5.5 years of work. Key achievements are:-

- Clearance of vegetation and overhanging trees
- Resurfacing
- Extension of double white lines
- Erection of Stonecrouch sign
- New road safety signs
- Speed reduction
- Red cats' eyes on edge of the road

There are two outstanding actions:-

- Rosemary Lane junction still requires improvements
- Installation of average speed cameras

Ted Bennett gave the Assistant Clerk the contact details of those Officers that had been particularly helpful. Mr Bennett was asked by the NRAG whether they needed to go via the Parish Council or whether they could go directly to KCC. Mr Bennett was very complimentary about the assistance offered by the Parish Council and how effective it had proved to be.

170/23 *Report from the Newly Formed North Road Action Group (NRAG)*

Martin Roberts (Chairman of NRAG) stated that the work of the group had been issued to the Highways Committee Councillors. Cllr Wareham commented that their work looked very impressive and professional and that direct conversation was essential. Cllr Broom talked about the creation of a Highways working group which would run alongside the Highways Committee. The working group could identify and discuss issues. These issues and requests could then be brought to the Committee. The priorities and ownership of the HIP were discussed. Mr Bennett offered his assistance to the NRAG.

Action Chairman to advise Assistant Clerk on the inclusion of North Road issues. The Chairman asked for the speed data collated by the North Road residents. **Action –** Chairman to obtain this data from resident.

171/23 *EV Chargers*

The background of the EV Chargers was explained and the associated costs of updating the chargers identified. It was unanimously agreed that the EV chargers would not be replaced. **Resolved – EV chargers will not be replaced.**

172/23 *Highways Improvement Plan (HIP)*

The Chairman had met with Nigel Rowe from KCC regarding the speed limit outside the school on the A262: he felt that this meeting had been positive.

Current projects, their priorities and progress were discussed.

1. The speed limit is currently being reduced at Iden Green.
2. No news on traffic calming nearby Goudhurst and Kilndown Church of England school. The major issue being that the road layout and paths are unsuitable for the installation of illuminated warning signs and road signs.
3. Safety improvements on the High Street – all options explored and exhausted

4. Reduction of speed limit from 40 to 30 mph Blue Coat Lane to Spelmonden – despite this road being an accident black spot, this issue is considered a lower priority.

The need to reduce the speed limit from 40 mph to 30 mph on North Road was discussed. It was **agreed** that the priorities of the NRAG needed to be identified via the working group and once established the key issue can be added to the HIP and prioritised accordingly.

Action: Chairman to liaise with NRAG, set up a meeting and identify priorities.

ITEMS FOR INFORMATION

173/23

- Clerk will be meeting with KCC regarding the missing Goudhurst village sign along North Road.
- A member of the public asked about the village curtilage and boundary which Cllr Broom answered.
- How to get accident data – Mr Bennett said that personal data was best.
- Water flooding Chequers Road
- Gravel on road surface near Lidwells Lane.

DATE OF THE NEXT MEETING

The next Highways Committee will take place on 26 September 2023 at 7.30pm in Goudhurst Village Hall.

The meeting closed at 8.18pm

Rebecca Barden
Assistant Clerk

Goudhurst Parish Council



BURIAL AUTHORITY

Minutes of a Meeting held on 04 July at 7.00pm in Goudhurst Village Hall

Prior to the start of the meeting, members carried out a visual inspection of the Burial Ground and cemeteries.

174/23 It was **noted** that growth the bank on the south side of St Mary's, which is being left uncut, is encroaching on the disabled parking spaces. The Clerk was asked to request the contractor cut a metre strip around the area to resole the problem.

175/23 It was **noted** that, despite changes to the regulations, there are still a lot of plastic flowers and cellophane wrap in the Burial Ground. The Clerk was asked to place a notice on the gate to the Burial Ground to advise visitors of the changes to the regulations. **Action: Clerk.**

The meeting was convened.

PARTICIPANTS

Councillors Present: Cllrs Antony Harris, Phil Kirkby, David Knight, Geoff Mason and Caroline Richards.

Officers Present: Mrs Claire Reed, Clerk.

ELECTION OF A CHAIRMAN

176/23 It was **resolved** unanimously to elect Cllr Caroline Richards as chairman of the committee.

APOLOGIES

177/23 There were none.

DISCLOSURES OF INTEREST

178/23 There were none.

MINUTES OF THE LAST MEETING

179/23 It was **resolved** that the minutes of the Burial Authority meeting held on 21 March 2023, and previously distributed to members via Board Intelligence, be accepted as a correct record.

QUESTIONS FROM THE PUBLIC AND PRESS

180/23 There were none.

MEMORIAL APPLICATIONS

181/23 The committee considered the application for a memorial as presented at the meeting. It was **noted** that the Burial Authority regulations do not permit memorials for those not interred in Goudhurst. Therefore, the memorial application was refused. However, the Burial Authority **resolved** to accept an amended version of the wording as proposed at the meeting. **Action: Clerk to contact the family/ memorial mason with proposed changes.**

182/23 It was **resolved** to delegate authority to the Clerk to approve memorial applications in consultation with the Chair. It was **agreed** that only applications within the regulations would be approved by the Clerk, all other applications will be considered by the Burial Authority.

MEMORIAL BENCHES

183/23 The application to introduce a new memorial bench in the Burial Ground was considered. It was **resolved** that council will purchase and install a new memorial bench, to replace the dilapidated bench in the south west corner, and that families will be able to purchase memorial plaques to be added to the bench. **Action: Clerk**

MAINTENANCE OF THE BURIAL GROUND

184/23 It was **agreed** that the Clerk should seek quotes to heavily cut back the hedges on both the east and west boundaries of the burial Ground which are encroaching on grave spaces/ memorials. It was further agreed that additional quotes should be sought to cut the growth on the top and back of the hedge on the west boundary. **Action: Clerk**

185/23 It was **noted** that a new working party had been established to weed the Burial Ground and Victorian Cemetery. Volunteers will meet fortnightly on a Wednesday at 2pm, starting on 19 July. The project is being called 'Weedy Wednesday'. Participants will be encouraged to bring a flask of drink and to make a social event of it. **Action: Clerk to advertise in the e-newsletter/ social media and to make a sign for the Burial Ground noticeboard.**

186/23 It was **noted** that members of the Green Spaces Working Group had attended a zoom meeting with the charity Caring for God's Acre to discuss ideas for eco-friendlier management of the Victorian Cemetery. Cllrs Geoff Mason and Caroline Richards will meet to discuss/ draft a management plan for consideration by council. **Action: Cllrs Geoff Mason and Caroline Richards.**

ITEMS FOR INFORMATION

187/23 It was noted that the Clerk had not yet received confirmation

DATE OF THE NEXT MEETING

Next Burial Authority Meeting, Tuesday 19 September 2023, 6.00 pm in Goudhurst Village Hall.

The meeting closed at 7.13pm

Claire Reed
Clerk

Goudhurst Parish Council



FINANCE COMMITTEE

Minutes of a Meeting held on 04 July at 7.00pm in Goudhurst Village Hall

PARTICIPANTS

Councillors Present: Cllrs Craig Broom (Chairman), Antony Harris, Phil Kirkby, David Knight and Geoff Mason.

Officers Present: Mrs Claire Reed, Clerk; Mrs Panetta Horn, RFO.

ELECTION OF A CHAIRMAN

000/23 It was **resolved** unanimously to elect Cllr Craig Broom as chairman of the committee.

APOLOGIES

000/23 There were none.

DISCLOSURES OF INTEREST

000/23 There were none.

MINUTES OF THE LAST MEETING

000/23 It was **resolved** that the minutes of the Finance Committee meeting held on 19 December 2022, and previously distributed to members via Board Intelligence, be accepted as a correct record.

QUESTIONS FROM THE PUBLIC AND PRESS

000/23 There were none.

BANK RECONCILIATION

000/23 The bank reconciliations for April and May were checked and signed by two members.

MANAGEMENT ACCOUNTING

000/23 It was **noted** that currently items for payment are keyed on three separate occasions; for approval at council, online banking and into the accounting system. It was **noted** that this creates a greater risk of errors and that an automated system has been considered. It was **resolved** to amend processes to allow for the information to be entered once into Rialtas, and following approval by council, the payments listing will be uploaded to Unity Trust Bank making the process automated rather than keyed. **Action: RFO/ Cllr Craig Broom.**

000/23 It was **resolved** to present the newly created spreadsheet showing the summary of accounts to full council on a monthly basis. **Action: RFO.**

PROJECT SPENDING

000/23 *Project Budget spending.* It was agreed that Committees should be asked to consider prioritise for project spending and to report to the Finance Committee on when spending is likely to take place.

000/23 *New projects.* It was **resolved** to add a new budget line for Professional fees at £5,000.

GRANT REQUESTS

000/23 It was **resolved** to approve the following grant requests for 2023-24:

- Paddock Wood Community Advice Centre £500

- West Kent Neighbourhood Watch Association - £100
- Tunbridge Wells & District Samaritans - £500
- Air Ambulance Charity Kent Surrey Sussex - £300 (subject to completion of the grant application form).

It was **noted** that there is £600 of the grant budget remaining.

000/23 It was **noted** that the Clerk will write to recipients of grants over £2,000 for 2021-22 to request a statement detailing how the money was spent as required under the Local Government Act 1972, s 137A. **Action: Clerk**

DONATION OF COIN TO CHARITY

000/23 It was noted that it is not possible to bank the surplus coin of £3.40 from the Coronation Celebrations. It was **resolved** to donate the amount to charity.

DATE OF THE NEXT MEETING

Next Finance Committee Meeting, Tuesday 19 September 2023, 7.00 pm in Goudhurst Village Hall.

The meeting closed at 8.40pm

Claire Reed
Clerk

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

Application	Address	Proposal	GPC	TWBC
22/03632	Ballards House, Ballards Hill, Goudhurst	Demolition of existing bungalow and detached garage. Creation of two storey dwelling	Approve	Permitted
22/00487	Walled Garden, Bedgebury Pinetum,	Expansion of car park and installation of new foot path	Approve	Permitted
23/00045	Scotney Castle, Hastings Road, Lamberhurst.	Retrospective - resurfacing work to path & replacement fencing to the south of the Old Castle.	Approve	Permitted
23/00054	Hillside Farm , Ranters Lane, Goudhurst, Cranbrook,	Installation of 2 EV charging points	Approve	Permitted
23/00134	The Bramlings, Beaman Close, Goudhurst,	Fenestration alterations	Approve	Permitted
23/00204	Land Opposite Ranters End, Ranters Lane, Goudhurst,	To renew and make permanent, planning permission for the storage of 2 touring caravans when not in use by the applicant and occasional short term use by direct	Refuse and Escalate Policy L10 – Protected View Policy L1 – Development within the AONB	Permitted

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

		family members as overnight accommodation		
23/00207	The Spinney , North Road, Goudhurst, Cranbrook, KENT TN17 1AS	New garage at road level with brick supporting structure under for form domestic storage.	Approve	Permitted
23/00302	Marlingate Farmhouse Bedgebury Road Goudhurst	Non-Material Amendment in relation to 21/01440/FULL - (Addition of an air source heat pump to the northern aspect of the site.)	Approve	Permitted
23/00307	Paines Farm House Ranters Lane Goudhurst Cranbrook Kent	Variation of Condition 2 of Planning Permission 21/01971/FULL (Extensions and alterations to existing dwelling and garage. Including associated landscape works) - Change proposed cladding material on the rear elevation of the proposed extensions	Approve	Permitted
23/00314	Marlingate Farmhouse Bedgebury Road Goudhurst Cranbrook Kent	Installation of 39 PV panels, demolition of asbestos roof and sheet cladding, installation of metal roof and timber cladding to existing barn	Approve	Permitted

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

23/00372/FULL	Land adjacent to the Old Parsonage, Balcombes Hill, Goudhurst	Erection of 14 dwellings with associated landscaping and infrastructure	Approve	
23/00477/FULL	Marlingate Farmhouse Bedgebury Road Goudhurst Cranbrook Kent	Creation of new access and driveway, closure of existing vehicular access, removal of outbuilding with associated landscaping alterations	Defer to Highways	
23/00498/FULL	Chingley Manor , London Road, Flimwell, Wadhurst	Conversion of existing barn to residential dwelling with demolition of existing range and with single storey extension. Associated external works including landscaping to areas and domestic curtilage.	Approve	Permitted
23/00505/FULL	The Sacred Heart Roman Catholic Church Beresford Road Goudhurst	Demolition of the sacristy, boiler room and outbuildings, Erection of single storey extension to provide meeting room, kitchen, sacristy and disabled toilet, Provision of improved pedestrian access, Resurfacing of and improved layout of car park	Approve	
23/00535/NMAM D	Whitestocks Farm Bedgebury	Non-Material Amendment in relation to 22/03169/FULL - (Replace the approved hig to gable extension with a smaller dormer	Approve	Permitted

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

	Road Goudhurst	window, clay tile cheeks/roof, oak picture frame front fascia and fixed glazed picture window)		
23/00669/FULL	The Barn , London Road, Flimwell, Wadhurst, Kent,	Change of use of eastern bay of building for storage for use by brewery to create mixed use of building (brewery and tap room). Minor change to hours of opening of associated taproom	Approve	
23/00728/FULL	Lodge Nursery , Lidwells Lane, Goudhurst, Cranbrook	Conversion of outbuilding to new dwelling with extension, demolition of separate annex polytunnels, creation of separate access, landscape enhancements (Alternative to 22/00894/FULL)	Approve	Permitted
23/00795/FULL	Little Meadow, Station Road, Goudhurst, Cranbrook, TN17 1EZ	Removal of Condition 2 of Planning Permission WE/5/51/140 (Erection of an agricultural dwellin) Removal of agricultural occupancy	Defer to TWBC	Permitted
23/00889/FULL	Paines Farm House, Ranters Lane,	Variation of Condition 2 of Planning Permission 21/01971/FULL - Amend approved drawings to replace doors to match consented dining room doors	Approve	Permitted
23/00938/FULL	The Old Parsonage Balcombes Hill Goudhurst	Variation of Condition 2 of Planning Permission 20/03452/FUL - Minor improvements to improve bungalow A accessibility	Approve	

Appendix 3 to Minutes of a Council Meeting held on 13 June 2023

23/01072/FULL	First Cottage North Road Goudhurst	Replace and reinstate front door, Restoration of damaged dwarf wall, Installation of metal railings to dwarf wall	Approve subject to the views of the Conservation Officer and conditional on the front wall remaining as existing i.e. brick without rendering	
23/01078/FULL	St Marys Church High Street Goudhurst Cranbrook	Works to a section of stone retaining wall including lowering and repairing on the north west side of the churchyard	Comments: The committee raised recent changes in legislation which allows lorries to be 2 metres longer than the existing regulations. Do the calculations for the lowered section of wall take account of this change and allow for these longer vehicles to safely clear the wall? The committee also raised concerns over the railings, it would like to see the railings installed in sections to prevent a large section being pulled away by the back or end of a lorry or trailer when turning. The committee would also like to see provision for posts to add additional protection for the wall.	