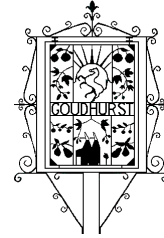


Goudhurst Parish Council

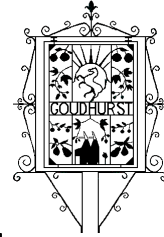


Burial Authority 04.07.23

MEETING
4 July 2023 18:00

PUBLISHED
22 June 2023

Goudhurst Parish Council



To: Cllrs Edward Hodgskin, Phil Kirkby, Geoff Mason and Mrs Caroline Richards.
Cllr Antony Harris (ex-officio). Rev. Rachel Robertson (advisor).

I summon you to a Meeting of the Burial Authority on Tuesday 04 July 2023 at 6.00 pm, in Goudhurst Village Hall, where business detailed on this agenda will be discussed.

Goudhurst Parish Council recognise that there are continuing risks associated with COVID-19 and are supportive of individuals wearing masks in meetings and maintaining a social distance. We will continue to provide hand sanitiser at the entrance to the Village Hall. In order to keep everyone safe, please do not attend a meeting if you have COVID-19 symptoms or have tested positive for COVID-19 in the past 5 days. We will continue to review the risks and will comply with any future controls recommended or mandated by HM Government.

Members of the Public and the Press are welcome to attend this meeting. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

Please inform the Clerk if you intend to film or record the Meeting.

Claire Reed
Clerk to Goudhurst Parish Council
20 June 2023

Parish Council Office - The Hop Bine, Ranters Lane, Goudhurst, TN17 1HN
01580 212552 | clerk@goudhurst-pc.gov.uk | <https://goudhurst-pc.gov.uk> | 07494 117313

A quorum for the Burial Authority is 3 Members.

Agenda

| <i>Location</i> | <i>Date</i> | <i>Owner</i> |
|------------------------|-------------|--------------|
| Goudhurst Village Hall | 4/07/23 | |

Prior to the start of the meeting there will be a walk round of the Burial Grounds to assess compliance with the removal of unauthorised items on graves. Please meet at 1.30pm at the gate to the Burial Grounds.

1. Apologies for absence
2. Declarations of Interest
3. To resolve to approve the minutes of the last meeting held on 21.03.23.
4. To receive questions and statements from the public and press.
5. To consider and make a decision on any memorial applications received.
6. To consider the proposal to delegate authority for the approval of memorial applications to the Clerk in consultation with the Committee Chair.
7. To consider and make a decision on the application to introduce a new memorial bench in the Burial Ground.
8. To note communications received regarding the hedge on the west boundary of the Burial Grounds that is encroaching on memorials and to decide on action needed.
9. To consider the need for renewed plot numbering in the Burial Ground and to decide on any action needed.
10. To receive an update on Churchyard Wilding Projects in conjunction with Caring for God's Acre and to decide on any action needed.
 - 10.1. To consider the weed growth in the Victorian Cemetery and Burial Ground and to decide on any action needed.

Agenda

| <i>Location</i> | <i>Date</i> | <i>Owner</i> |
|------------------------|-------------|--------------|
| Goudhurst Village Hall | 4/07/23 | |

11. Items for information

- 11.1. Next meeting 19 September 2023, 6pm in Goudhurst Village Hall.

Goudhurst Parish Council



BURIAL AUTHORITY

Minutes of a Meeting held on 21 March 2023 at 7.20pm in Goudhurst Village Hall

Councillors Present: Cllrs Antony Harris, Phil Kirkby, David Knight, Geoff Mason and Caroline Richards (Chairman) and Guy Sutton.

Officers Present: Mrs Claire Reed, Clerk.

1. Apologies: there were none.
2. Declarations of Interest: There were none.
3. It was resolved to approve the minutes of the meeting held on 28 February 2023.
4. Questions from the public and press: there were none.
5. Hedge on the eastern boundary of the Burial Ground.
It was **noted** that two quotations have been received for the reduction of the holly hedge on the eastern boundary. The hedge has grown considerably in width and is now encroaching on nearby graves. The committee agreed that a decision on cutting back the hedge should be postponed pending the drafting of the new green spaces management plan. It was further agreed that an additional quote for the works should be sought. **Action: Cllr Geoff Mason and Clerks.**
6. Request to plant snowdrops in the Burial Grounds.
It was noted that a request had been received from a resident to plant snowdrops in the Burial Grounds. The Authority welcomed the request but agreed that the project should be considered as part of the new green spaces management plan. It was further agreed that the resident should be invited to join the green spaces working group. **Action: Clerk to make contact.**
7. Trees in the Victorian Cemetery.
It was **resolved** to approve the expenditure of £800 to remove a cypress growing out of a grave in the Victorian cemetery and to raise the crown on an adjacent cypress to approx. 3m to improve visibility across the valley. **Action: Clerk**
8. Green Spaces Management.
It was **resolved** to approve the expenditure of £100 for a virtual meeting with 'Caring for God's Acre', a conservation charity for burial grounds. Cllrs Geoff Mason and Caroline Richards will join the meeting to discuss ideas for a management plan to help preserve heritage and support wildlife in the cemeteries. It was agreed that a working group will be established to draft a management plan. **Action: Cllr Geoff Mason**
9. Next meeting of the Burial Authority to be confirmed

The meeting closed at 7.45pm

Claire Reed, Clerk

Goudhurst Parish Council



Memorial Application Form

Before completing this form please read the Burial Regulations carefully. A memorial falling outside the terms of the Regulations will not be approved. The regulations can be found on the Parish Council's website at <https://goudhurst-pc.gov.uk/burial-information-and-fees/>. Applications to erect or make changes to a memorial should be sent to Mrs Claire Reed, Clerk to Goudhurst Parish Council at Clerk@goudhurst-pc.gov.uk or via post to Goudhurst Parish Council, The Hop Bine, Risebridge Farm, Ranters Lane, Goudhurst, Cranbrook TN17 1HN. No Memorial should be introduced into the Burial Grounds without prior approval from the Burial Authority and until the relevant fee has been paid. The Burial Authority reserves the right to remove any Memorial for which permission has not been granted or an approval fee paid.

| | |
|---|--|
| Name/ grave reference | June Margaret Williams & Geoffrey John Heyhurst Williams |
| Title and Full Name of Applicant Address | [REDACTED] |
| Tel. No. | [REDACTED] |
| Name of Monumental Mason Address | Clewley & Spencer 3-5 Frith Road Dover Kent, CT16 2PT 01304 206379 |
| Tel. No. | [REDACTED] |
| Type of Grave (please delete) | Full length Coffin / Ashes Plot |
| Type of Memorial (please delete) | Headstone / Ashes tablet |
| Size of Memorial and Base | 18" x 9" |
| Type of Stone, Colour and Shade | Black Granite |
| Surface Finish | All polished |
| Description of any Carving or Decoration | N/A |
| Wording of Inscription | See Attached. |
| Type of Lettering | Clewley |
| Size of Lettering | 1" & 3/4" |
| Colour of Lettering | Silver Painted |
| Particulars of any Vase incorporated in the Memorial | N/A |
| <ol style="list-style-type: none"> I have attached to this form a sketch or design of the proposed memorial. I have read the current edition of the Regulations relating to Goudhurst Burial Grounds. I apply to Goudhurst Burial Authority to grant permission for the memorial herein described and I undertake that, if permission is granted, the monument will be erected in exactly as described. I attach to this application two photographs, one showing the grave, and the other taken at a sufficient distance from the grave to show the memorials nearby. I further undertake to indemnify Goudhurst Parish Council and Goudhurst Burial Authority against all costs and expenses to which they may be put in respect of any deviation from the undertaking given in 3 above. | |
| Signed: [REDACTED] Applicant | Date: 24/5/23 |
| I/We undertake to abide by the above. | |
| Signed: [REDACTED] Monumental Mason | Date: 24/5/2023 |

The Hop Bine, Risebridge Farm, Ranters Lane, Goudhurst, CRANBROOK TN17 1HN
clerk@goudhurst-pc.gov.uk | 01580 212552 | 07494 117313 | <https://goudhurst-pc.gov.uk/>

JUNIE MARGGARET WILLIAMS

1928 - 2023

and in memory of

GEOFFREY JOHN HAYHURST

WILLIAMS

1928 - 2010