

# Goudhurst Parish Council

## Chairman of the Council

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## Clerk to the Council

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## Chequer Field- Booking Terms and Conditions

1. The individual submitting the booking request is responsible for the event and the behaviour of those attending. They shall remain at the function/ event for the duration.
2. The Parish Council reserves the right to refuse any booking request. The Council's decision is final.
3. **Any events must be organised in line with current Government COVID Restrictions.**
4. Children attending the event must be supervised by a responsible adult at all times.
5. The Parish Council reserve the right to cancel any booking due to any cause or circumstance beyond its control. However, the Parish Council shall not be liable for any loss or claim incurred by the hirer, or any other person connected to the booking, as a consequence of such a cancellation.
6. If you wish to cancel a booking, please contact the Clerk as soon as possible.
7. The organiser is responsible for arranging adequate insurance cover which should be available for inspection by the Clerk if requested.
8. Holes should not be made in the playing surface and any items which may cause damage to the surface of the pitch should not be placed on the playing surface. This includes tables and chairs, BBQs and inflatables.
9. Parking is not permitted on the Chequer Field however vehicles may enter the field to drop off items. Vehicles must not be driven on the playing surface.
10. Parking is available in the adjacent school carpark - guests must not park obstructing the field entrance gate and are asked to be considerate towards neighbouring properties.
11. If alcohol is to be served it is the organisers responsibility to ensure the correct licences are in place.
12. Dogs are not permitted onto the field under any circumstances.
13. The field must be vacated by 2130 with activities concluding by 2100.
14. Organisers using the field and/or pavilion are required to return it to the state they found it upon their arrival. Users are responsible for providing their own cleaning equipment.
15. The Parish Council reserves the right to impose a charge for any cleaning or repairs required following use of the Chequer Pavilion and/ or Chequer field. Organisers are expected to report any breakage/ damage to the Clerk immediately.
16. Arrangements for disposal of waste are the responsibility of the event organiser. Rubbish should be taken home and not left on the premises.
17. When leaving the field, the organiser is responsible for ensuring the pavilion and field gate are secured. Any problems should be reported immediately to the Clerk on 07494 117313.
18. Any person not abiding by these Terms and Conditions of Booking will be asked to leave the field and the event may be cancelled.