

# Goudhurst Parish Council



## MINUTES OF A MEETING OF GOUDHURST PARISH COUNCIL on Monday 11 July 2022 at 7.30pm in Goudhurst Village Hall

### PARTICIPANTS

Councillors David Boniface, Alan Foster, Antony Harris (Chairman), Phil Kirkby, David Knight, Barry Noakes, Mrs Caroline Richards, Guy Sutton, and Mrs Alison Webster. Ms Jill Andrew.  
Anthony Farnfield, Deputy Clerk.

### APOLOGIES

108/22 Were accepted from Cllrs Craig Broom (COVID) and Chris Ditton (resting after surgery). It was **noted** that the Clerk is isolating at home with COVID and that the RFO is on annual leave.

### DISCLOSURES OF INTEREST

109/22 There were none.

### MINUTES OF THE LAST MEETING

110/22 It was **resolved** that the Minutes of the Parish Council Meeting held on 13 June 2022 and those of the Extraordinary Council Meeting held on 21 June 2022, copies of which had been previously distributed to Members via Board Intelligence, be signed by the Chairman as a correct record. Note: As the Clerk was unwell and not able to attend, the Minutes of the 13 June 2022 and 21 June 2022 were not available to be signed. It was agreed that in the circumstances the document will be signed at Council's next meeting on 08 August 2022.

### QUESTIONS AND STATEMENTS FROM THE PUBLIC AND THE PRESS

111/22 Mr Gareth Finch and two members of his family read a prepared statement relating to the Parish Council's requirement in published Regulations for removal of unauthorised items on their family grave at Goudhurst Burial Grounds. Council thanked the Finch family for their presentation and indicated that Council will write to Mr Finch within 10 days with the decision relating to their application for items to be retained on the grave.

### CO-OPTION OF MS JILL ANDREW

112/22 Following Minute 076/22. It was **resolved** to co-opt Ms Jill Andrew as a councillor for the Goudhurst Parish Ward. It was further **resolved** that Ms Andrew will sign her Declaration of Acceptance of Office at a later date when the Clerk has returned from illness. The Chairman announced that he will telephone the 3 unsuccessful candidates.

### REPORTS FROM COUNTY AND BOROUGH COUNCILLORS

113/22 County Cllr Seán Holden reported:

**Bus subsidies.** Due to budget restrictions, it is possible that £2.2m in Bus subsidies will be withdrawn. 40 routes have been withdrawn by the bus companies. School buses will not be affected nor will any of the Goudhurst bus services.

**The Ukraine refugee welcoming scheme.** The scheme is working well generally. However, a forward plan is required for 'after 6 months'.

**Legislation on moving traffic.** Importantly this relates to London boroughs who can define HGV routes. That legislation is now being made available to KCC but is being slowed by Ministry bureaucracy. Cllr Seán Holden will follow up as best he can.

114/22 Borough Cllr David Knight reported:

**Cabinet Meetings.** The Borough Partnership's very first Cabinet meeting took place on 23 June in Cranbrook. Cabinet meetings are now in the evening when more residents can attend. There were 30 residents present and we received some positive feedback from them, with one person even saying that the evening had restored their faith in TWBC.

**TWBC finances.** It was **noted** that the Borough Partnership have a new plan, the Inherited Deficit Reduction Plan, to reduce the £944,000 deficit inherited from the previous administration. The plan, published on 04 July, involves increasing some fees and charges but there are no plans to cut any services. It will go before the Finance and Governance Cabinet Advisory Board on 12 July. The final Cabinet decision is expected to be made on 20 July.

#### CLERKS REPORT

In the Clerk's absence, the Deputy Clerk reported:

115/22 **Scots Pine Tree (double trunk) in Back Lane.** Council's arborist strongly recommended the tree be felled soonest as it is diseased and will become a safety issue. The Clerk had authorised the felling of the tree on safety grounds

116/22 **Work experience student.** A local student has completed a week's work experience at The Hop Bine (the Council offices) during first week in July. This was a success for both the Council and the student who produced some useful work.

#### AMENITIES COMMITTEE

The Vice-airman of the Amenities Committee, Cllr Alan Foster reported:

117/22 **Duck House on Goudhurst Pond.** The duck house has been temporarily removed so that improvements to its buoyancy can be made. **Action: Cllrs Alan Foster and Chris Ditton.**

118/22 **Green Spaces Management.** There are now two areas in the parish on a reduced maintenance schedule to encourage biodiversity and Kent Highways have agreed to change the mowing schedule for the large verge on the A262 between Peasley Lane and Lurkins Rise. Signs are being made to explain why there are weeds/ long grasses in these areas. **Action: Deputy Clerk.**

119/22 **Glebe Fields Working Group.** There has not been a meeting for some time pending the outcome of a site meeting held with the High Weald Partnership to discuss green spaces management and the potential uses of the Lower Glebe field.

120/22 **CCTV for the church wall.** Provision has been made in the budget for this item. Amenities Committee to discuss and bring a recommendation to Council for approval.

121/22 **Replacement bench for the chestnut tree on The Plain.** Cllr Mrs Alison Webster reported that she has obtained a number of quotes. It is likely that the cost will be in the region of £2,300.00. Amenities Committee awaits Council's final budget for Projects 2022/2023.

122/22 **Cycle stands.** It was **noted** that no progress had been made in selecting a suitable site in Central Goudhurst.

123/22 **Damage to the west end of St Mary's Churchyard Wall.** A general question was raised about what is being done about the repairs to the wall. It was **noted** that this is not a Parish Council matter, rather it is the responsibility of the Diocese of Canterbury in

conjunction with St Mary's. It was **agreed** that Council will contact Barney Mayhew, Chairman of St Mary's PCC for an update

#### BURIAL AUTHORITY

The Deputy Clerk reported:

- 124/22 **Unauthorised items on Graves.** Following Minute 101/22. It was **resolved** to apply paragraph 9 of the Burial Authority Regulations and to decline the Finch family's request to allow fencing around the grave and other items on the grave. The Deputy Clerk was instructed to write to Mr Gareth Finch that:
1. he should remove the low fencing within 30 days of 20 July 2022;
  2. that any plants that are blooming may be left on the grave until 15 October and then remove them;
  3. work to return the grave surface to grass;
  4. he and his family to maintain the grass surface to a satisfactory standard so that it does not need to be mown by 3<sup>rd</sup> parties;
  5. council considered that the grave is situated in such a position in the Burial Grounds that disrespectful people will not be walking on it;
  6. as a suggestion, would Mr Finch follow the style of the flowers on the Blamire family memorial (close to the Finch grave) where they have a neat display of flowers placed close to their memorial.
- 125/22 **Memorial Safety.** Minutes 014/22, 051/22 and 081/22. Deputy Clerk reported that Council has 3 quotes for this project. He is to have a further site meeting with one potential contractor soon to check that Council's requirements are to be met and that the quotation from 2021 still stands. Deputy Clerk awaits 2022/2023 budget approval for this project before taking a proposal to Council.

#### BUSINESS AND COMMUNICATIONS COMMITTEE

The Chairman of the Business & Communications Committee, Cllr David Knight reported:

- 126/22 **Goudhurst Open Day 2022.** The necessary preparations are in place e.g. road closures and other licences. Members expressed the view that those attending will be able to deal with the hot weather sensibly. A paramedic will be present.
- 127/22 **Fibre Broadband.** Following minutes 222/21 and 373/21. It was **noted** that all fibre broadband schemes are running on target and should be completed by the end of 2022.

#### HIGHWAYS COMMITTEE

The Chairman of the Highways Committee, Cllr David Boniface reported:

- 128/22 **A21 Safety Improvements.** Following Minute 083/22 it was **noted** that some progress has been made on the Parish Council's request for safety improvements. Council **agreed** that we should accept what is on offer from National Highways.
- 129/22 **Closure of the A262.** Following minute 084/22. It was noted that Council is following up with Kent Highways regarding the traffic disruption caused by the closure of the A262 in April. **Action: Deputy Clerk to follow up**

#### PLANNING COMMITTEE

- 130/21 **Recent planning Applications;** Please see Appendix 1.

#### STAFFING COMMITTEE

Following recommendations from the Staffing Committee:

- 131/22 It was **resolved** to appoint Cllrs Jill Andrew and David Knight to this committee with immediate effect.
- 132/22 It was **resolved** to set the quorum for the committee at 3 members.
- 133/22 It was **agreed** to add a confidentiality clause to Clerk's contract. The revised contract will be brought to council's August meeting for approval. **Action: Cllr Jill Andrew**
- 134/22 It was **agreed** to add an additional clause the RFO's new employment contract. The revised contract will be brought to council's August meeting for approval. **Action: Cllr Jill Andrew**
- 135/22 It was **resolved** to adopt the RFO's revised job description.
- 136/22 It was **resolved** to adopt the revised grievance and discipline policies.

#### ACCOUNTS

The Responsible Finance Officer, Mrs Panetta Horn, sent the following report to Council:

#### 137/22 **Accounts for Council's July 2022 meeting:**

##### **Receipts in June 2022**

Burial Authority	£450.00
Rental – Mary Days garages	£573.00
CCLA dividend	£ 8.27
Total	<u>1,031.27</u>

##### **Payments in June 2022**

UTB	£19,953.53
Natwest	£0.00
CCLA	£0.00
Total	<u>19,953.53</u>

##### **Cash Balances at Bank on 30<sup>th</sup> June 2022**

Natwest Current Account (31.03.22)	£33,773.03
NatWest Business Reserve (31.03.22)	£0.00
CCLA PSDF (30.05.22)	£20,604.91
UTB (30.06.22)	£120,274.80
Total	<u>£174,652.74</u>

A complete list of all receipts and payments made by Council in June 2022 follows as a supplementary page in Appendix 2.

#### ITEMS FOR INFORMATION

- 138/22 There were none.

#### NEXT PARISH COUNCIL MEETING

- 139/22 Parish Council Meeting, Monday 08 August 2022 at 7.30 pm in Goudhurst Village Hall

The meeting closed at 21.30 hrs

Anthony Farnfield  
Deputy Clerk

## Appendix 1 to Minutes of a Council Meeting held on 11 July 2022

### Recommendations and Decisions June 2022

Application	Address	Proposal	GPC	TWBC
22/01019	Myrtle Cottage, Round Green Lane	Alterations to external fenestrations and minor roof alterations.	Approve.	Permitted
22/00894	Lodge Nursery, Lidwells Lane.	Conversion of outbuilding to 3 bedroom residential dwelling.	Approve.	Permitted
22/01066	The Mobile Home At Crowbourne Orchard, Smiths Lane.	Change of use of the land for the accommodation of 1 Gypsy / Traveller Family, with static home, day room, stables and touring caravan.	Refuse. Inappropriate development in AONB. Outside limits to build.	Permitted
22/01109	Lodge Nursery, Lidwells Lane.	Demolition of 3 bedroom dwelling, replacement with 4 bedroom dwelling with associated landscaping.	Approve subject to agreement of the conservation officer and conditional on the replacement dwelling being sustainable, energy efficient and not relying on the use of fossil fuels. Goudhurst Neighbourhood Development Plan policy D3.	Permitted
22/01195	The Barn, London Road, Flimwell.	Change of use of a part of an existing agricultural storage barn adjacent to the brewery to mixed use for brewery storage and packaging area. The addition of a second flue adjacent to existing flue for the extraction of exhaust gases from the water heating boiler required for the operation of the upgraded brewery equipment in the existing brewery.	Approve	Permitted

## Appendix 1 to Minutes of a Council Meeting held on 11 July 2022

### Recommendations and Decisions June 2022

22/01113	Stone Villa , Church Road, Kilndown	Erection of detached two bay garage and store.	Approve	Permitted
22/00913/LBC	Hunts Cottage, 1 Hunts Lane	Replacement of existing timber window due to damage caused by rot	Approve subject to the agreement of the conservation officer.	Permitted
22/00914	Nursery Farm Oast, London Road	Erection of three bay cart style garage/implement store and log store	Refuse. The committee confer with the conservation officer.	
22/01459	Sherenden, Curtisden Green Lane	Erection of single storey extension to front elevation.	Approve	
22/01401	Land adjacent Garden Cottage, Blind Lane.	Retrospective application for erection of Log Store and Cabin.	<b>REFUSE.</b> The committee question whether the original, now replaced, shed was ever granted planning permission. The Committee also note the change of use of the land from agricultural to amenity use without permission. The log store in no way supports the use of the land. Additionally, the site was cleared without consideration for the environmental impact.	
22/01610	Little Horden Cottage, Husheath Hill.	Erection of single story rear extension and new front porch, addition of weatherboard cladding to existing elevations, erection of detached garage.	Approve	
22/01653	Permanden, Gore Lane.	Variation of condition 1(temporary use) with application 21/035	Refuse. The development is to the detriment of the AONB which conflicts with national,	

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			borough and parish policies. Should an extension	
22/01696	The Old Parsonage, Balcombes Hill.	Alterations to approved application 20/03452/FULL (Landscaping Alteration, Minor improvements as recommended by marketing input).	Approve	
22/01736	Bethany School, Jarvis Lane	Alterations to approved application 21/00427/FULL (Revised plans for theatre roof)	Approve subject to the agreement of the conservation officer. The changes to the scheme reducing size and scale somewhat diminishes the overall impact and attractiveness of the building in the landscape.	
22/01564	Lamont Cottage, Bedgebury Road	Conversion of existing oak framed double garage into a single bed annex.	Approve conditional on the annex remaining ancillary to the existing building.	
22/01004	Home Farm, Bedgebury Road.	Demolition of existing extension, Conversion of Barn to new dwelling including the erection of front and side extensions, Erection of 2 covered garaging structures, Associated Landscaping.	Approve subject to the agreement of the specialist officers. Although the committee approved the development there were concerns about the visual and amenity impact of the proposed garages in the site.	
22/01005/LBC	Home Farm, Bedgebury Road.	Demolition of existing extension, Conversion of Barn to new dwelling including the erection of front and side extensions, Erection of 2 covered garaging structures, Associated Landscaping.	Approve subject to the agreement of the specialist officers. Although the committee approved the development there were concerns about the visual and amenity impact of the proposed garages in the site.	

**Appendix 1 to Minutes of a Council Meeting held on 11 July 2022**

Recommendations and Decisions June 2022

22/01666	Little Marlingate, Bedgebury Road.	Erection of a porch to principal entrance; Erection of new garage with associated access addition of brick wall and timber fence to provide visual and acoustic screening from highway; Repositioning of existing garden room, Associated Landscaping.	Approve. The applicant has had a pre- application advice which identified a number of issues. This is a revised scheme which (given the committee did not see the original plan) appears acceptable. Approval is subject to the scheme meeting the needs of the conservation and landscape officers.	
22/01667/LBC	Little Marlingate, Bedgebury Road.	Erection of a porch to principal entrance; Erection of new garage with associated access addition of brick wall and timber fence to provide visual and acoustic screening from highway; Repositioning of existing garden room, Associated Landscaping.	Approve. The applicant has had a pre- application advice which identified a number of issues. This is a revised scheme which (given the committee did not see the original plan) appears acceptable. Approval is subject to the scheme meeting the needs of the conservation and landscape officers.	



Date: 07/07/2022

## Goudhurst Parish Council Current Year

Page 1

Time: 14:24

## Bank Reconciliation up to 01/07/2022 for Cashbook No 4 - Unity Trust Current A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/06/2022	DD	62.00		62.00		R <input checked="" type="checkbox"/>	TWBC
07/06/2022			450.00	450.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/06/2022			725.00		725.00	<input type="checkbox"/>	Receipt(s) Banked
09/06/2022	DD	298.10		298.10		R <input checked="" type="checkbox"/>	Lloyds Multicard
17/06/2022	DD	13.70		13.70		R <input checked="" type="checkbox"/>	EE
20/06/2022	BACS	1,391.54		1,391.54		R <input checked="" type="checkbox"/>	GroundsCare & General Services
20/06/2022	BACS	23.00		23.00		R <input checked="" type="checkbox"/>	Panetta Horn
20/06/2022	BACS	350.16		350.16		R <input checked="" type="checkbox"/>	Royal Mail
20/06/2022	BACS	154.80		154.80		R <input checked="" type="checkbox"/>	Rialtas Business Solutions
20/06/2022	BACS	180.00		180.00		R <input checked="" type="checkbox"/>	Pearson's Landscapes
20/06/2022	BACS	636.00		636.00		R <input checked="" type="checkbox"/>	Mark Ballantyne
20/06/2022	BACS	204.00		204.00		R <input checked="" type="checkbox"/>	Four Jays Group
20/06/2022	BACS	286.24		286.24		R <input checked="" type="checkbox"/>	Viking Payments
20/06/2022	BACS	520.00		520.00		R <input checked="" type="checkbox"/>	John Fermor
20/06/2022	BACS	700.00		700.00		R <input checked="" type="checkbox"/>	JMP Electrical
20/06/2022	BACS	53.50		53.50		R <input checked="" type="checkbox"/>	Anthony Farnfield
20/06/2022	BACS	600.00		600.00		R <input checked="" type="checkbox"/>	Robert Hillier
20/06/2022	BACS	1,739.19		1,739.19		R <input checked="" type="checkbox"/>	Capel Ground Care
20/06/2022	BACS	685.24		685.24		R <input checked="" type="checkbox"/>	Microshade Business Consultant
20/06/2022	BACS	1,635.96		1,635.96		R <input checked="" type="checkbox"/>	CGM Builders
20/06/2022	BACS	1,012.17		1,012.17		R <input checked="" type="checkbox"/>	Tenterden Twilight Commercial
20/06/2022	BACS	1,422.98		1,422.98		R <input checked="" type="checkbox"/>	HMRC
20/06/2022	BACS	102.00		102.00		R <input checked="" type="checkbox"/>	Ann Millward
20/06/2022	BACS	798.00		798.00		R <input checked="" type="checkbox"/>	Capel Ground Care
20/06/2022	BACS	30.00		30.00		R <input checked="" type="checkbox"/>	Theo Sargeant
20/06/2022	BACS	12.00		12.00		R <input checked="" type="checkbox"/>	communicorp
20/06/2022	BACS	1,764.62		1,764.62		R <input checked="" type="checkbox"/>	Zurich Municipal
20/06/2022			135.00	135.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
20/06/2022			168.00	168.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
20/06/2022			135.00	135.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/06/2022			135.00	135.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
23/06/2022	DD	1,624.80		1,624.80		R <input checked="" type="checkbox"/>	Public Works Loans
23/06/2022	BACS	1,389.22		1,389.22		R <input checked="" type="checkbox"/>	Anthony Farnfield
24/06/2022	BACS	1,909.76		1,909.76		R <input checked="" type="checkbox"/>	Claire Reed
28/06/2022	DD	156.44		156.44		R <input checked="" type="checkbox"/>	VEOLIA Environmental Services
30/06/2022	DD	156.86		156.86		R <input checked="" type="checkbox"/>	Infinity Technology Solutions
30/06/2022	DD	1.80		1.80		R <input checked="" type="checkbox"/>	Unity Trust Bank
30/06/2022	DD	39.45		39.45		R <input checked="" type="checkbox"/>	Unity Trust Bank
		<u>19,953.53</u>	<u>1,748.00</u>				

Bank Reconciliation Statement as at 01/07/2022  
for Cashbook 4 - Unity Trust Current A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current a/c	30/06/2022	0	120,274.80
			<u>120,274.80</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			120,274.80
<u>Receipts not Banked/Cleared (Plus)</u>			
07/06/2022		725.00	
			<u>725.00</u>
			120,999.80
		Balance per Cash Book is :-	120,999.80
		Difference is :-	0.00