Goudhurst Parish Council

There will be a Virtual Annual Meeting of Goudhurst Parish Council on Tuesday 04 May 2021 at 7.30 pm via Zoom

Members of the Public and the Press are welcome to attend this virtual meeting or submit questions for discussion at the meeting. If you wish to attend this virtual meeting, please follow the Zoom link. To submit questions, we invite you to email the Clerk to the Parish Council on [clerk@goudhurst-pc.gov.uk](mailto:clerk@goudhurst-pc.gov.uk) by the submission deadline of 12 noon on Tuesday 04 May 2021.

<https://us02web.zoom.us/j/86310750453?pwd=Yi9JdFhKUVdvNFYrVmYvSzBNNnFtZz09>

At the Chairman’s discretion, 15 minutes will be set aside for questions from members of the public each of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

**Please inform the Clerk if you intend to film or record the Meeting.**

Claire Reed

Clerk to Goudhurst Parish Council

28 April 2021

Parish Council Office - The Hop Bine, Ranters Lane, Goudhurst, TN17 1HN

01580 212552 | [clerk@goudhurst-pc.gov.uk](mailto:clerk@goudhurst-pc.gov.uk) | https://.goudhurst-pc.gov.uk | 07494 117313

Quorum for Council: 4 Members

AGENDA

# 1. Election of the Chairman

The Chairman, on being elected is to sign a Declaration of Acceptance of Office

# 2. Co-option of a new Councillor

To resolve the co-option of Mrs Alison Webster as a councillor for the Goudhurst Parish Ward

# 3. Apologies for absence

# 4. Declarations of Interest

# 5. To resolve that the Minutes of the Council Meetings held on 12 April 2021, and available to Members prior to this meeting, are a correct record.

# 6. To receive questions and statements from members of the press and public.

# 7. To receive reports from County and Borough Councillors

# 8. Appointments

8.1. To elect a Vice Chairman

8.2. To agree appointments of Members to Council's Committees and Other

Appointments.

# 9. Clerk's Report

9.1. Meeting Procedures

9.1.1. The declaration of interests

9.1.2. Apologies for non-attendance at meetings

9.2. Content for the E-newsletter

9.3. Training

9.4. Councillors to consider and make a decision on a request for a grant

from West Kent Neighbourhood Watch Association

# 10. Council to resolve to delegate the performance of its statutory and legal responsibilities, as detailed in the attached terms of reference, to the Clerk as Proper Officer under s.101 of LGA 1972.

# 11. Committee Reports

## 11.1. Amenities Committee

11.1.1. Council to resolve to appoint a contractor to remove the metal

structure on the south side of the Village Green owing to safety concerns

## 11.2. Burial Board

11.2.1. To consider an email received from St Mary's Church Warden on 20.04.21 regarding church wall repairs. See briefing paper from RFO.

## 11.3. Business & Communications Committee

## 11.4. Highways Committee

## 11.5. Planning Committee

11.5.1. Members to note TWBC decisions in April 2021

## 11.6. Youth & Housing Committee Cllr Phil Kirkby

11.6.1. Council to consider and make a decision on the proposal to purchase

the garages at Mary Days for the sum of ￡68,000.

11.6.2. Subject to 11.6.2 - Council to consider and approve an application for

borrowing approval from the PWLB.

# 12. Accounts

12.1. Approval of the Finance report for April including the Bank Reconciliation

12.2. Approval of payments for May

12.3. To consider for approval the renewal of Council's insurance for 2021-22.

# 13. Annual Accounts 2020-21 and Audit

13.1. To review the effectiveness of the system of internal control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement. The Chairman of the meeting and the Clerk to sign.

13.2. To approve the Annual Governance Statement for 2020-21, Section 1 of

the AGAR for the year ending 31 March 2021. The Chairman of the meeting

and the Clerk to sign and date plus minute reference.

13.3. To approve the Accounting Statements for 2020-21, Section 2 of the

AGAR for the year ending 31 March 2021 and the supporting Bank

Reconciliation as at 31 March 2021 and if necessary, the explanation of the

significant variations from last year (2019-20) to this year (2020-21). The

Chairman of the meeting to sign and date plus minute reference.

# 14. Items for information

14.1. The next Parish Council Meeting will be on Monday 14 June 2021, 7.30pm in the Parish Hall, subject to Government Guidance.