

		<p>meeting. Please do not move the chairs and remain seated for the duration of the meeting.</p> <p>Hall to be well ventilated – windows and doors to be propped open.</p>	Clerk
Councillors, Clerks, Members of the public – contact with infected surfaces	Contracting the virus from surfaces	<p>Hand sanitiser to be used on arrival & departure from the Village Hall. There is a dispenser in the lobby.</p> <p>Surfaces and furniture to be cleaned prior to the arrival of Councillors/ members of the public.</p> <p>Toilets to be cleaned before and after use – door handles, flush handle, seat, tap and basin.</p>	<p>All</p> <p>Clerks</p> <p>All</p>
Councillors, Clerks, Members of the public – social distancing	Contracting the virus from others – social distancing	<p>Everyone attending the meeting to maintain a social distance of 2 metres or 1 metre with mitigations.</p> <p>Whilst waiting to enter the building, a social distance of 2 metres must be maintained.</p> <p>There is limited to space for members of the public and spaces will be allocated on a first come basis. Members of the public to leave as soon as the meeting has finished.</p> <p>Councillors are asked to arrive promptly, allowing time to be seated, and to leave immediately the meeting finishes.</p> <p>Only 1 person to enter the toilets at any one time – users need to sanitise before and after use. Users of the men’s facilities should avoid crossing on the stairs.</p>	<p>All</p> <p>All</p> <p>Members of the public</p> <p>Councillors</p> <p>All</p>