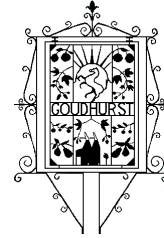


Goudhurst Parish Council



Planning Committee 23.11.21

MEETING
23 November 2021 18:30

PUBLISHED
18 November 2021

COVID-19 Meeting risk assessment for meetings held at Goudhurst Village Hall on or after 14 June 2021

| Area or People at Risk | Risk identified | Actions to take to mitigate risk | Persons responsible for carrying out relevant actions |
|---|------------------------------|--|---|
| <p>Councillors, Clerks, Members of the public.</p> | <p>Contracting the virus</p> | <p>Nobody should attend a meeting if they have symptoms, are self-isolating or have been told to self-isolate by the Track and Trace Service.</p> | <p>All</p> |
| | | <p>The main symptoms of coronavirus (COVID-19) are:</p> <ul style="list-style-type: none"> • a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature) • a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual) • a loss or change to your sense of smell or taste – this means you have noticed you cannot smell or taste anything, or things smell or taste different to normal. | |
| | | <p>Attendees are encouraged to wear face coverings when entering the building and leaving the meeting. They may be removed once seated.</p> | <p>All</p> |
| | | <p>Councillors and Officers are strongly encouraged to take a lateral flow test on the day of the meeting – these are available, free of charge, from the Village Pharmacy.</p> | <p>Councillors, officers.</p> |
| <p>Furniture will be set out to allow Cllrs, Officers and members of the public to socially distance during the meeting. Please do not move the chairs and remain seated for the duration of the meeting.</p> | <p>Clerk</p> | | |
| <p>Hall to be well ventilated – windows and doors to be propped open.</p> | <p>Clerk</p> | | |

| | | | |
|--|---|--|---|
| Councillors, Clerks, Members of the public – contact with infected surfaces | Contracting the virus from surfaces | Hand sanitiser to be used on arrival & departure from the Village Hall. There is a dispenser in the lobby. Toilets to be cleaned before and after use – door handles, flush handle, seat, tap and basin. | All All |
| Councillors, Clerks, Members of the public – social distancing | Contracting the virus from others – social distancing | <p>Everyone attending the meeting to maintain a social distance of 2 metres or 1 metre with mitigations.</p> <p>Whilst waiting to enter the building, a social distance of 2 metres must be maintained.</p> <p><u>When there are two meetings on the same evening, those leaving the first meeting should do so via the fire exit. Those joining the second meeting should wait outside the hall until called in.</u></p> <p>There is limited to space for members of the public and spaces will be allocated on a first come basis. Members of the public to leave as soon as the meeting has finished.</p> <p>Councillors are asked to arrive promptly, allowing time to be seated, and to leave immediately after the meeting finishes.</p> <p>Only 1 person to enter the toilets at any one time – users need to sanitise before and after use. Users of the men’s facilities should avoid crossing on the stairs.</p> | <p>All</p> <p>All</p> <p>All</p> <p>Members of the public</p> <p>Councillors</p> <p>All</p> |

Goudhurst Parish Council



To: Cllrs Craig Broom (Chairman), Chris Ditton, Alan Foster, Antony Harris, Barry Noakes, Mrs Caroline Richards and Mrs Alison Webster. Cllr Phil Kirkby (ex-officio).

I summon you to a Meeting of the Planning Committee on Tuesday 23 November 2021 at 6.30 pm, in the Parish Hall, where business detailed on this agenda will be discussed.

At their meeting on 12 July 2021, Council agreed to continue with COVID-19 precautions as detailed in the attached risk assessment, minute 106/21 applies. All attendees are required to wear a face covering, unless exempt, until seated. In the interests of keeping everyone safe it is strongly recommended that all attendees undertake a lateral flow test on the day of the meeting (these are available free of charge from the Pharmacy in the High Street). Hand sanitiser will be provided on entry to the Hall and the Hall will be well ventilated. Members of the public will be seated close to the windows and numbers will be limited to allow for social distancing. Please familiarise yourself with the attached Risk Assessment and ensure these rules are respected at all times. If you have any queries, please contact the Clerks in advance of the meeting.

Members of the Public and the Press are welcome to attend this meeting. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Thereafter they have the right, and are welcome, to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

Please inform the Clerk if you intend to film or record the Meeting.

Claire Reed
Clerk to Goudhurst Parish Council
18 November 2021

Parish Council Office - The Hop Bine, Ranters Lane, Goudhurst, TN17 1HN
01580 212552 | clerk@goudhurst-pc.gov.uk | <https://.goudhurst-pc.gov.uk> | 07494
117313

A quorum for Planning Committee is 3 Members.

Agenda

| <i>Location</i> | <i>Date</i> | <i>Owner</i> |
|-----------------|-------------|--------------|
| Parish Hall | 23/11/21 | |

1. Apologies for Absence as reported at the meeting.
2. Declarations of Interest.
3. Planning Applications for consideration
 - 3.1. 21/03479 The Omega , Beaman Close
 - 3.1.1. "The installation of two small 50cm x 100 cm Velux roof lights onto the east facing elevation of the house roof."
 - 3.2. 21/03651 The Orchard, Jarvis Lane
"Detached 2 bedroom, 2 storey dwelling house (Resubmission of 20/03005/FULL)"
 - 3.3. 21/03528 The Packing Shed, Gore Lane
Proposed Photo Voltaic free standing units located in the residential curtilage of the barn currently being converted into a single residential dwelling with a revised location (Resubmission of 21/01208/FULL)
 - 3.4. 21/03694 Land Opposite 1 Zion Cottages, Ranters Lane
Demolition of existing stables and storage building; erection of replacement stables and new riding arena; associated soft landscaping
 - 3.5. 21/03344 Home Farm, Bedgebury Road
"Change of use from equestrian centre and ancillary staff and student accommodation (Use Class F2(c)) to holiday-lets (Use Class Sui Generis and C3), with minor external works, provision of car, cycle parking, refuse storage, hard and soft landscaping and other development works (Part-Retrospective)."
4. Next meeting 14 December 2021, 18.30, in the Parish Hall