

Minutes

GOUDHURST PARISH NEIGHBOURHOOD DEVELOPMENT PLAN GROUP

Steering Committee (SC) Meeting # 16

Monday January 8th 2018, 7.30 pm, Jessel Room

Present: Colin Willis (CW), Craig Broom (CB), Paul Griffin (PG), Adrian Smith (AS), Ed Bates (EB) John Leavens (JL), Richard Hillier (RH), Peter Woods (PW), Barbara Stafford (BS), Linda Hall (LH), Antony Harris (AH), Jim Boot (JB), Shiona Gardiner (SG), Guy Sutton (GS), Peter Woods (PW),

1. Apologies

Victoria Aldwinkle (VA), Guy Sutton (GS)

2. Minutes of Meeting # 15 (13/12/17) – Matters Arising

LH provided an update on progress of the TWBC New Local Plan. The final plan is likely to be a hybrid of the 5 proposed options. Assessment of sites from the second call for sites has been completed and a summary of the outcomes is to be published in January. The outcome of the study for new garden village is being given consideration. The updated housing target (following adjustments based on new government guidelines) is now 13,800 new homes in the borough up to 2033.

3. Progress Updates:

3.1. SA Scoping Report

TWBC reviewed the Sustainability Scoping report and provided positive feedback. This has been updated and will be sent to the statutory consultees.

3.2. Sites Assessment Group

RH updated the group on the progress that has been made in creating a Site Assessment Process. The first iteration of the process was piloted in December on two sites in Goudhurst. RH noted that the overall process worked well but a lot of time was spent on-site discussing and creating consensus on the outcome which meant each site took a long time to complete. RH suggested adding more structure to the questions to make selection easier and creating a more repeatable process. Other plans (Malmesbury was discussed) have taken the approach. Michael Thornton is making some updates to the process document. RH noted the need for a scoring system so that key areas of the assessment can be prioritised. This can be completed once the overall structure of the assessment process has been completed. It was agreed that all 22 sites would be reviewed once the updated template is available. The target for completion is the end of March.

3.3. Landscape Character Group

PW provided an update on progress in developing our Landscape Character Assessment which is going well. The group are identifying green spaces and cross referencing sites, assets and landscapes.

3.4. TWBC Planning Department

A meeting has been arranged for the 7th February and it was agreed that CW, MT, JB, BS, RH and CB would attend from Steering.

3.5. List of projects for S106 funding

CW had distributed the list of projects proposed for S106 funding and it was suggested by AH that the Village Hall should be added to the list.

4. Policies Debate:

4.1. Housing Section

The objective of the discussion was to find a mechanism to allow the Steering group to discuss and review policy development. We will need to develop a broad range of policies for our plan and the steering and working groups should be able to look at all policy areas and policy options before agreeing the final plan. It was agreed that all options should be considered and we would not at this stage discount any policy area. It was noted that some of our policies will overlap with TWBC or NPPF policies but duplication should be considered at this stage if we can demonstrate specific needs or circumstances in Goudhurst that need to be met.

The overall process for reviewing policies was discussed using the following headings:

1. Overall strategy and objectives for each policy area
2. Review of the evidence collected so far in developing the plan
3. Discussion of prototype policies

The meeting to discuss Housing Policies has been set for 22nd January, 19:30 Jessel Room

5. Date & Design for Workshop

Date and agenda to be agreed at the February meeting.

6. Date of Future Policy Meetings:

- Jan 22 2018
- Feb 5 2018
- Feb 19 2018
- March 5 2018

7. Date of Next Steering Meeting

5th February 2018, Jessel Room, 7:30.

8. AOB

EB noted that he would not be present at the next two steering meetings. JW will attend in his place.

Outstanding Actions from meeting #15

#	Date Raised	Description	Owner(s)	Target Date
107	2/10/17	BS to distribute the site assessment criteria and scoring system for SC review	BS	Complete
108	2/10/17	CW to look at engagement with the Forestry Commission and the National Trust	CW	Revised 08/01/18

109	2/10/17	CB to ask TWBC for contact details of those submitting sites to the TWBC call for sites.	CB	Revised 08/01/18
123	13/12/17	CB to arrange housing workshop for January	CB	10/2/18
125	13/12/17	CB to arrange policy training for the writers	CB	5/2/18
126	8/1/18	RH to work with MT to update site criteria	RH	6/3/18