

AGENDA

GOUDHURST PARISH NEIGHBOURHOOD DEVELOPMENT PLAN GROUP

Steering Committee (SC) Meeting # 13

Monday October 2nd 2017 7.30 pm, Jessel Room

1. Apologies
2. Minutes of Meeting # 11 (07/08/17) – Matters Arising
3. Feedback on Workshops completed
 - ‘Vision & Objectives’ – Sept 9
 - ‘Business & Development’ – Sept 23
4. Preparations for Workshops to be held
 - a. ‘Traffic & Economy’ – Oct 7
 - b. ‘Landscape & Community’ – Oct 21
5. Progress of editorial team with SA Scoping
6. Next steps
 - Template for the Plan
 - Policy Writing workshop
 - Further evidence gathering
7. Date of Next meeting
8. AOB

Outstanding Actions from meeting #12

#	Date Raised	Description	Owner(s)	Target Date
83	3/7/17	AH to resolve the issue of GPC representation on the NDP steering group. We only have two representatives identified at the moment. Resolved to change the groups Terms of Reference to require	AH	Completed

		additional GPC representation when making budget or expenditure decisions.		
92	3/7/17	CW/CB to work with AVBF to build funding case.	CW/CB	1/9/17
94	7/8/17	CW/CB to investigate other sources of funding. There are no sources of funding that are not tied with consultancy	SW/CB	Complete
95	7/8/17	CB to discuss green spaces with EB and AVBF. Submitted	CB	Complete
96	7/8/17	CW to refer to Open Space questionnaire to VA/JH and the Social & Community group for completion by 11 th August.	CW	Completed by AVBF
97	7/8/17	commission a number of printed copies of the full questionnaire results – CB to obtain quotes.	CB	Completed but not progressed
98	7/8/17	BS to investigate the logistics of delivering the questionnaire summary to all households	BS	Completed
99	7/8/17	CB to update the Q summary document and distribute for review (12/8/17). The document will be sent to the printers by 18/8.	CB	Completed
100	7/8/17	CW to chase working group leads to provide completed evidence templates	CW	Completed
101	7/8/17	SG to set up a working group with GPC to review historical traffic initiatives	SG	Completed
102	7/8/17	PG to investigate the differences between self-build, customer build and the relationship with CLT's for the next meeting.	PG	Completed and reported at meeting
103	7/8/17	CB to distribute Planning Aid link	CB	Completed
104	4/9/17	CB to arrange poster boards to replace the boards currently distributed.	CB	10/9/17